



Town Board Meeting

Minutes

Monday, December 11, 2023 at 7:00 pm

Attendees: Board Members: Jeffrey Horton, John Tschantre, James Drumm, Glenn Vogel, Highway Superintendent Thomas Austin, Dog Control Officer Randy Akins, and Town Clerk, Michelle Seeley

Guests

Norman Maynard, Denice and Rick Thompson, Wayne Cosier

1. Pledge / Call to Order / Roll Call

Minutes:

Supervisor Horton opened the meeting with the Pledge of Allegiance, at 7:00 PM. The Clerk then took roll call, Michael Austin - Absent. Supervisor Horton then took a moment to thank James Drumm for his years of service with the Town.

2. Prior Minutes

Minutes:

A motion to accept the minutes from the November 13, 2023 regular meeting was made by John Tschantre and seconded by James Drumm. Adopted by vote

Vote results:

Ayes: 4 / Nays: 0

3. Reports

a. HWY / Water Report

Minutes:

Getting sand and roads ready for the winter. The guys have been out a few times already. Water update. The fire department is waiting for a secondary approval so they can hook up, and get rid of their Culligan bill. NYSEG was supposed to be working on the electric at the well house, nothing has been done.

b. Bookkeeper Report

Minutes:

December 11, 2023 Board Meeting – Bookkeeper Report for November 2023
Reports were submitted to me from the Town Clerk and the Court Clerk for the month of November 2023.

The signed Supervisor report for November 2023 was submitted to the Town Clerk.

Revenue

Water Extension WIAA Draw 21 Received \$167,958.60

Transfers Needed FROM AMOUNT TO DESCRIPTION A1110.2 Justice Equip \$ 2.00 A1110.13 Justice stip To balance payroll A1220.4 Supervisor cont \$ 25.00 A7510.4 Hist cont To balance A1220.4 Supervisor cont \$ 210.00 A7110.4 Park cont To balance A1220.4 Supervisor cont \$ 600.00 A1680.4 Payroll cont To balance A7310.1 Youth Personnel \$ 100.00 A7310.4 Youth cont To balance DA5120.4 Bridges cont \$ 327.00 DA5142.4 Snow cont To balance DA5142.4 Snow cont \$ 978.60 DA5130.4 Machinery Voucher error SW1-8310.4 Admin cont \$ 200.00 SW1-8320.4 Plant To balance I audited and received from Bill Rosplock the Tax Collectors petty cash box \$150.00. The 2024 Tax Collector, Jacqui Kohman, did not feel the need for petty cash (not taking cash in 2024) to be physically in her office, so she deposited it into her new checking account, and will balance to that each month. This gives her a contingency for any bounced check fees. Bill also handed in a check for \$6.01 from a balance left in his checkbook. I deposited it and recorded it in the general fund.

I audited Justice Hortons Court Books with her court clerk, Danielle, and Jacqui trained on this audit. Jacqui audited Justice Darcangelo's court books with her court clerk Teri. All records are in good standing and correct and audit sent to the Unified Court System.

A motion to accept the Bookkeepers Report along with Transfers and Audit information was made by James Drumm and Seconded by John Tschantre.

Vote results:
Ayes: 4 / Nays: 0

c. Codes

d. Dog Control

Minutes:
The DCO is looking for a new shelter, several of the local shelters have decided to close due to new regulations from the State that make it harder to operate. He brought a contract for the Town to review for a shelter that requires a yearly deposit upfront of \$500.00. A motion to approve the contract with Jerry Aldrich for 2024 Shelter services was made by John Tschantre and seconded by James Drumm Adopted by vote

Vote results:
Ayes: 4 / Nays: 0

e. Assessors Report

Minutes:
The Assessor is working with the residents of Hidden Forest to get updated information and inventory for their properties.

f. Supervisor Report

g. Town Clerk Report

4. Old Business

5. New Business

a. New Meeting time

Minutes:
As of January 8, 2024, the Town Board Meeting will be set for 10 am, except for certain Public Hearings or the second meeting held on the fourth Monday, which will be at 6 pm.

b. Appointment to the Planning Board

Minutes:

A Vacancy on the Planning Board has come up. There are Two letters of interest for the position. Theron Seeley and Kyle Peterson. The Board discussed the two applications. A motion by James Drumm seconded by Glenn Vogel to appoint Kyle Peterson to the position of Planning Board Member and accept his resignation from the Zoning Board was adopted by vote: The Clerk will talk to Theron Seeley about filling the position left open by the resignation on the Zoning Board.

Vote results:

Ayes: 4 / Nays: 0

c. Final Voucher Run

Minutes:

A motion by John Tschantre seconded by Glenn Vogel to allow the final run of Vouchers to be signed by 2 Board members on December 21, 2023, was adopted by vote

Vote results:

Ayes: 4 / Nays: 0

6. Public Comment

Minutes:

Denice Thompson asked about the Water Project and when she and her sons could hook up. She would like to be able to hook into the water on the weekend. Thomas Austin told her to call him ahead of time and he would be available.

7. Announcements

8. Voucher Audit

Minutes:

A-General 333-361 &363-369 \$ 29,830.65 SL- Street Lighting 324 \$ 893.10 DA- Highway 181-190 \$ 9664.63 SW1- Water District 1 61-63 \$ 1179.91 SW2- Water District 2 25 \$ 32.40 SW-3 Water District 3 28-29 \$ 72.55 H-3 Capital Projects 49 \$ 96,847.75
FD1- Fire District 1 \$ FD2- Fire District 2 \$ TA- Trust and Agency 13 \$ 205.00 TOTAL \$ 138,725.99

9. Adjournment

Minutes:

The Meeting was adjourned by motion of John Tschantre and seconded by James Drumm at 7:45 pm