



Town Board Meeting

Minutes

Monday, March 13, 2023 at 7:00 pm

Attendees: Board Members: Jeffrey Horton, John Tschantre, Michael Austin, James Drumm, Glenn Vogel. Bookkeeper Wendy Oman, Highway Superintendent Thomas Austin, Code Enforcement Officer: Thomas Hargrave, Dog Control Officer Randy Akins, and Town Clerk, Michelle Seeley

Guests

Dale Seeley, Norman Maynard, Wayne Cosier

1. Pledge / Call to Order / Roll Call
2. Prior Minutes

Minutes:

A motion to approve the minutes from February 13, 2023 was made by Michael Austin and seconded by Glenn Vogel, adopted by vote

Vote results:

Ayes: 5 / Nays: 0

3. Reports

a. HWY / Water Report

Minutes:

The detour on Dry Run is set up and will be active on March 20th.

Coots no longer has sand so the Town will be purchasing sand from Dalrymple's at the quoted price of \$13.30 per ton. Michael Austin asked if Thomas Austin would be making a commitment for sand for the 2024 season, to lock in a price. Thomas Austin stated that he would be.

Water/ The Water Extension process has begun and people will be seeing work taking place on Clawson and Main Street within the week.

b. Bookkeeper Report

Minutes:

Wendy Oman presented the Town's Capital Asset Indebtedness Schedule and Capital Asset report, the 3-5 year evaluation of the Town's Revenues and Expenditures, and Analysis of the Unassigned & Assigned Fund Balance, Specific Bank. Reserve and Due to/Due from accounts (water extension salaries and expenditures).

Once approved, this plan is not submitted to the OSC but will now be available to them if

requested. These documents will be reviewed and submitted annually with the tentative budget for the Board review and approval

The Bookkeeper, Wendy Oman, recommended that the Town place \$100,000.00 in the Garage Building Reserve fund. Jeffrey Horton explained that this fund is for when there is a need to build a building or repair a building so that the Town does not have to finance these costs.

A motion by Glenn Vogel and seconded by Michael Austin to approve the Capital Assets report was approved by a 5-0 vote .

A motion by Michael Austin and seconded by Glenn Vogel to approve the \$100,000.00 Transfer to the Building Reserve Fund was adopted by a 5-0 roll call vote.

Vote results:

Ayes: 5 / Nays: 0

c. Codes

d. Dog Control

Minutes:

Randy Akins reported on his monthly activities. DCO Akins stated that because his work schedule for the Town of Thurston Highway Department and his Deputy's schedule for the Highway department in Corning were the same, he wanted to appoint Michelle Seeley, the Town Clerk, his deputy for the remainder of 2023, because she is in town and can get a dog and hold it until the DCO can pick it up and transport it to the shelter if need be. Jeffrey Horton stated that this was a good idea because the Clerk would be covered by insurance if she needed to transport a dog or was bitten when trying to retrieve one. Which would be better than if she went out to rescue a dog on her own time (as has happened in the past).

A motion by Michael Austin and seconded by James Drumm to appoint Michelle Seeley as Deputy DCO for the year 2023 passed with a 5-0 Roll call vote.

Vote results:

Ayes: 5 / Nays: 0

e. Assessors Report

f. Supervisor Report

g. Town Clerk Report

Minutes:

The State of New York has implemented a new law requiring Town Clerks to issue a one time (good for the marriage of a specific couple) Officiants License. She attended a conference on the new law and reported that other than requiring the person who wishes to purchase the "Officiant License" to acquire it from the same office where the Marriage License is issued, there is no real guidance on the new law. The Town can charge \$25.00 for the license, and will keep the whole amount. This new law comes into affect on March 28, 2023. Williamson Law Book will be updating their program and rolling out the update over the next week.

4. Old Business

a. Solar Moratorium extension.

Minutes:

On September 12, 2022, the Town Board of the Town of Campbell adopted Local Law No. 1 of 2022 entitled, “Local Law Imposing a Six-Month Moratorium on Commercial Solar Energy Storage Systems and Wind Generation Systems Within the Town of Campbell.” Said local law was filed with the New York Secretary of State on September 26, 2022 as indicated by the attached. It was explained at the time that this draft was necessary for the Town to review its zoning and land use local laws, comprehensive plan and become familiar with such systems and the impact they would have on the Town of Campbell and adopt any local laws or regulations to promote the Town’s community planning values and priorities. That Local Law No. 1 of 2022 provided that the initial six-month moratorium could be extended by six months by resolution of the board. It was explained that the additional six-month extension was necessary to complete some additional work. The Supervisor explained that it was probable that the moratorium would be lifted sooner than 6 months. Following discussion, the following resolution was introduced by Michael Austin who moved its adoption, and seconded by James Drumm, to wit

BE IT RESOLVED AS FOLLOWS:

1. That the Town Board of the Town of Campbell hereby invokes Article 4 of Local Law No. 1 of 22, which states: If the Town Board seeks to extend the moratorium by an additional six (6) months at the end of the initial moratorium, the Board may adopt a resolution to do so.”
2. That the initial six-month moratorium which terminates on March 26, 2023 be extended an additional six months to September 25, 2023 so that the Town Board may complete its research and adoption of any local laws or regulations it deems to be in the best interests of the Town and consistent with the Town’s planning and land use values and priorities.
3. That the Town Clerk, post a copy of this resolution extending the moratorium on the Town Bulletin Board, Town Website and any other location as directed by the Town Supervisor.

Following discussion, the foregoing resolution was called to a vote which resulted as follows:

The Supervisor then declared the resolution to be adopted.

Vote results:

Ayes: 5 / Nays: 0

5. New Business

a. Increase in Water Extension Funding

Minutes:

Due to delays in the process of starting the Water Extension project, permitting issues and additional meetings were required to fulfill grant requirements. Therefore, Hunt Engineering is requesting a \$72,000 increase in their original agreement, \$56,000 to Hunt and \$16,000 to Municipal Solutions. There is money in the contingency fund to cover this increase but a Board vote is necessary to approve the increase. In addition to the increase from Hunt Engineering, Richard Buck, the Town Attorney has also had additional work to do on the project and is requesting an increase from up to \$20,000 to up to \$25,000 a possible \$5,000

increase. The Bookkeeper has requested that both Municipal Solutions and Hunt Engineering provide the Town with detailed and itemized invoices to track where the money is being spent. Mrs. Oman commented that the Town Attorney always provides a detailed invoice.

Jeffrey Horton explained that the Board really didn't have a choice but to agree to the increases because of the grant process.

Norman Maynard asked how much money was in the contingency fund. Wendy Oman stated that there was \$500,000, the intended use was for construction cost increases.

Jeffrey Horton explained that now that construction has begun fuel and material prices have gone down some from the time they did the bid. Additionally the project had to be put out for a second bid, which gave better figures than when the initial bid was offered.

Wayne Cosier questioned whether the cost of the increases were negotiable. Jeffrey Horton stated that they had tried to negotiate but were not able to.

Dale Seeley suggested that because of the modification to the original contract, the Town could ask for the itemized bill from Hunt. Jeffrey Horton stated that Wendy has requested that the bills going forward be itemized.

A motion by John Tschantre to approve the increases as stated above was seconded by James Drumm. The motion passed with a 4-1 roll call vote: Michael Austin, Nay; John Tschantre, Aye; James Drumm, Aye; Glenn Vogel, Aye and Jeffrey Horton, Aye;

Vote results:

Ayes: 4 / Nays: 1

6. Public Comment

Minutes:

Norm Maynard questioned the process by which Empire would need to follow to be able to offer internet services in Campbell. Jeffrey Horton stated that residents would need to fill out a petition and Empire would need to come to a board meeting.

7. Announcements

8. Voucher Audit

Minutes:

Voucher Audit Vouchers were submitted and approved as follows: General Fund Vouchers #58-94 totaling \$79,292.44; And Highway Vouchers #.38-58 totaling \$89,412.43; Street Lighting Voucher #95 totaling \$ 652.98; Water District 1 SW Vouchers #8-14 \$ 2507.32; Water District 2 SW2-Voucher #7 \$ 32.40 Water District 3 SW3-Voucher # 5-6 \$ 197.40 Trust and Agency Voucher #3 \$ 205.00 For a grand total of \$ 172, 299.97

9. Adjournment

Minutes:

With no further business before the Board, the meeting was upon motion by Michael Austin and seconded by John Tschantre closed at 8:15 PM

Vote results:

Ayes: 5 / Nays: 0

