

**MINUTES OF TOWN BOARD MEETING OF OCTOBER 5, 2020
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

PRESENT: Town Board Members: Jeffrey Horton John R. Tschantre, and James F. Drumm; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas A. Austin; **Code Enforcement Officer:** Thomas Hargrave; **Dog Control Officer:** Randy Akins; **Bookkeeper:** Wendy Oman

ABSENT: Terry Wheat, Glenn Vogel

GUESTS: Joe Seeley

Call To Order/Pledge /Roll Call/ Prior Minutes.

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of September 14, 2020 were noted.

A motion was offered by James Drumm and seconded by John Tschantre to accept the minutes referenced above as written. Adopted by vote: AYE: 3 NAY: 0 Absent: 2

REPORTS

Monthly Reports Filed.

It was noted that monthly Town Supervisor's Report dated October 1, 2020 was received from Wendy Oman the Town Bookkeeper, a Copy was filed with the Town Clerk.

Highway Report (Thomas Austin)

The Ice retention area has been mowed, Tom Austin would like to add the cost of the mowing to the budget to pay to have the area maintained. The highway currently does not have the appropriate mower to continue the upkeep of this area. Unless the highway finds a piece of equipment at a discounted price it will be less expensive to have it contracted out. This year Michael Austin did the mowing and did a good job.

The shoulders on Tannery, and Savona-Campbell roads have been fixed. The new 2020 Pick-up has been ordered and Tom is still waiting on information for the plow.

Tom attempted to refinance the grader for 4.7% but was unable to because the buyout amount would be higher than the savings. Jeff Horton wanted to give Tom credit for trying to accomplish this.

Water Report (Thomas Austin)

On September 22, 2020 Tom completed his yearly training for the water department. Tom Austin discussed with a landowner the possibility of an easement across his land for the Water 1 ext. project. The landowner verbally agreed to allow the easement under the condition that he would be excluded from the water district. If the crossing can be accomplished this way, it would reduce the numbers of landowners who would be affected by the easement.

Bookkeeper Report (Wendy Oman)

October, 2020 Board Meeting – Bookkeeper Report for September 2020

Revenue Notes Regular monthly Revenue received from the Town Clerk and the Court Clerk. All Bookkeeper accounts settled and Supervisor report given to the Town Supervisor for signature and then given to the Town Clerk.
No transfers or Budget Modifications this month.

Other Projects

Water Districts 1-2-3: Letters went out to all districts explaining 2021 quarterly billing process. Letter received from Steuben County that re-levy is due December 1, 2020. All re-levies will be brought to the November meeting for approval. The re-levy advisement must go out twice. The re-levy statement was on this month's post card and individual letters will be sent out at the end of October's billing.

Water Extension Project: Next meeting October 7th 11:00 am

Water District #3: Letter to USDA requesting the \$35,000 principal payment on Nov 15, 2020. It will be in addition to the regular payment due on Nov 15th. Received approval from the transaction from USDA and the transaction is set to proceed.

Park Project: Email to Tim Friday Oct 3rd for update.

Newsletter: The newsletter will be mailed on Oct. 14th. All articles must be emailed to me by 4 pm Friday Oct. 9th.

Dog Control (Randy Akins)

A report was received from DCO Randy Akins about dog calls in September on October 1, 2020. Randy had his annual inspection and passed the results were included in his report. Supervisor Horton asked Randy about the shelter inspection, Randy explained that all issues had been resolved and the shelter had passed the inspection.

Codes (Thomas Hargrave)

1. There were 4 building permits issued this period (123 YTD)
 - 1 Electrical upgrade
 - 1 Oil furnace installation
 - 1 Swimming pool- in ground
 - 1 Addition to existing out building
2. There were (14) permit inspections
3. Work is progressing on Monroe Tractor addition and Austin Construction rebuild
4. Session 5 of my code training complete. Session 6 this week.
5. Michelle, Terry, and I met with Brad C. from DEC to review Town's Floodplain Law. He will be publishing a follow up report of his visit.
6. Issued (2) violations this period. Property maintenance issues (60 YTD)
7. Posted 8548 Main St residence with DO NOT OCCUPY SIGNS until inspected and COO is issued
8. Met with DSS personnel for property on 4500 Tannery Rd. Will issue a report week of 10/5. Will also contact Steuben County Health Dept. to assist in placing current residents in temporary housing. This residence will be posted as uninhabitable with a list of required actions to resolve violations before a COO is issued. There will also be appearance tickets issued for violations pertaining to this property.
9. Issued (7) appearance tickets for Property Maintenance violations
10. The Town currently does not have a local law to abate violations and recover costs. After talking with other code officers this appears to be a problem throughout the county. Is it possible to bring up this issue at a county level so everyone is on the same playing field?

Tom Hargrave requested that the Town Supervisor place a notice in the Newsletter under his section concerning drive by inspections. The Supervisor agreed, and ask that the Clerk or the Bookkeeper write the article.

Tom Hargrave also mentioned that he has a list of 32 issues that need addressed in the Zoning Law for the Town, he asked if the Board would be willing to partner with the Planning Board on this project. Tom Hargrave is unable to issue certain building permits due to conflicting laws. Tom asked if he could set a joint meeting between the Town Board and the Planning Board. Tom stated that he would discuss a time with the Planning Board for the joint meeting.

Town Clerk Report (Michelle Seeley)

The Town Clerks office has been looking into accepting Credit Cards for her office. This would benefit the taxpayers because many of them would prefer to use their card rather than have to go to the ATM to get cash for transactions.

A motion made by James Drumm and seconded by John Tschantre to allow the Town Clerk to accept Credit Card payments under the conditions that it does not cost the Town money and that it is legal to use this type of transaction for all business was passed by roll call vote: Adopted by vote: AYE: 3 NAY: 0 Absent: 2

NEW Business

Revised Tentative Budget Review

The Bookkeeper, Wendy Oman went over the revisions to the Tentative Budget for 2021 including the portions discussed in the executive session in the September 14th, 2020.

A motion to accept the changes and adopt the 2021 Revised Temporary Budget as the 2021 Preliminary Budget was made by John Tschantre and seconded by James Drumm the motion was Adopted by roll call vote: AYE: 3 NAY: 0 Absent: 2.

Set Public Hearing for LL #1-2020 Tax Cap Override

Campbell Town Board Minutes for Meeting of October 5, 2020_____

A motion by John Tschantre and seconded by James Drumm was made to set a public hearing for October 26th at 7 pm for the public review of the 2021 Preliminary Budget hearing, proposed Local Law #1 of 2020 entitled 2021 Tax Cap Override and any other business that needs to be addressed. Adopted by roll call vote: AYE: 3 NAY: 0 Absent: 2

The Town Clerk was instructed to place an ad in the Corning Leader regarding the meeting.

Voucher Audit – 8:14 p.m.

Vouchers were submitted and approved as follows:

General Fund Vouchers # 284-302	\$ 23,441.12
And Highway Vouchers #149-159	\$87,429.30
Water District 1 SW- Vouchers #56-59	\$ 1,640.96
Water District 2 SW2-Vouchers # 24	\$ 890.93
Water District 3 SW3-Vouchers #23-24	\$ 2,706.67
Trust & Agency TA Voucher # 10	\$ 185.00
Street Lighting SL Voucher #	\$ 466.13
For a grand total of	\$ 116,293.98

Adjournment.

There being no further business before the Board, the meeting was, upon motion by John Tschantre and seconded by James Drumm, adjourned at 8:16 p.m.

Respectfully submitted,

MICHELLE L. SEELEY
Campbell Town Clerk

DATED: October 15, 2020.

ATTACHMENTS:

Campbell Town Board Minutes for Meeting of October 5, 2020_____

Distribution list

[date] _____ 2019---- t.b. minutes---

Town Board - 5

Plann Bd-6

Assessor

Hwy.

CEO

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total=_____