

**DRAFT MINUTES OF TOWN BOARD MEETING OF OCTOBER 11, 2022  
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

**PRESENT: Town Board Members:** Jeffrey Horton John R. Tschantre; and James F. Drumm; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas Austin; **Code Enforcement Officer:** Thomas Hargrave, **Bookkeeper:** Wendy Oman **Dog Control Officer:** Randy Akins

**ABSENT:** Glenn Vogel, Michael Austin

**GUESTS:** Joe Seeley, Normand Maynard, Denice Thompson, Linda Baird, Steven Peck, Wayne Cosier, Dale Seeley

**Regular Meeting Call To Order/Pledge /Roll Call/ Prior Minutes.**

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of September 12, 2022, and Notes from the Water District 1 extension Bid Opening on September 15, 2022 were noted.

A motion was offered by James Drumm and seconded by John Tschantre to accept the minutes referenced above as written. Adopted by vote: AYE: 3 NAY: 0 ABSENT: 2

**REPORTS**

**Monthly Reports Filed.**

It was noted that monthly Town Supervisor's Report dated, October 4, 2022 was received from Wendy Oman the Town Bookkeeper, an Assessors report from Holley Smalt, a Bookkeepers report was received from Wendy Oman, a Code Enforcement report was received from Thomas Hargraves, A Dog Control report was received from Randy Akins, Copies were filed with the Town Clerk, and are available upon request.

**Highway Report (Thomas Austin)**

AL Blades will be paving October 13-15, Thomas Austin let them know that he would need all invoices submitted ASAP as they must be paid by November 22, 2022 to qualify for CHIPS money. CHIPS reimbursements will be issued December 15, 2022. Thomas Austin requested that the General Side loan the Highway the funds to pay for the blacktop and paving projects that will be covered under CHIPS, until the funds are reimbursed to the Highway. CHIPS must have canceled checks and invoices before they will reimburse.

A motion to loan the Highway fund up to and not to exceed \$260,000 from the General fund to be repaid when CHIPS refunds the money in December, 2022 was made by John Tschantre and seconded by James Drumm Adopted by roll call vote AYE: 3 NAY: 0 ABSENT: 2

A Motion to allow all bills for new CHIPS invoices from AL Blades to be prepaid was made by James Drumm and seconded by John Tschantre Adopted by roll call vote AYE: 3 NAY: 0 ABSENT: 2

**Bookkeeper Report**

A motion to accept the October Bookkeepers report and approve the transfers mentioned within the report was made by James Drumm and seconded by John Tschantre Adopted by Roll Call vote 3AYE 0 NAY 2 ABSENT.

The Bid opening for the Water District 1 Extension was held on September 15, 2022. Based on a recommendation from Tim Steed of Hunt Engineering the bid was awarded to Vacri in the amount of \$886,000. The Contract between the Town of

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Campbell and Vacri was signed on October 3, 2022 and submitted to Richard Buck and Tim Steed for review.

### **DCO Report**

Randy Akins sent enumeration information to the Board for review, and would like to discuss the process further in order to do an enumeration for the Town of Campbell. The process will need to include several volunteers and will take some time to complete.

Jeffrey Horton stated that he would need to look into how the volunteers would be insured. He wanted to find out if they would need to be added to the Workman's Comp insurance. Supervisor Horton will look into the insurance and will communicate with DCO Akins about what he finds.

### **OLD Business**

The ramp outside the back door has been completed. Supervisor Horton will talk with Campbell Building Supply and Joe Gauss about material (topsoil) being delivered and the area being brought to a level which will ensure a falling hazard is not present.

Wendy Oman asked if a railing for the new ramp could be installed due to the steep pitch of the ramp, she pointed out that in the winter the ramp may become slick.

Discussion was had about the best way to install a railing and more research will be done.

### **NEW Business**

#### **Revised Tentative Budget Review**

The Bookkeeper, Wendy Oman went over the revisions to the Tentative Budget for 2023 including the portions discussed in the executive session in the September 12, 2022 meeting.

A motion to accept the changes and adopt the 2023 Revised Temporary Budget as the 2023 Preliminary Budget was made by John Tschantre and seconded by James Drumm the motion was Adopted by roll call vote: AYE: 3 NAY: 0 ABSENT: 2

#### **Set Public Hearing for LL #2-2022 Tax Cap Override-Public Hearing**

A motion by John Tschantre and seconded by James Drumm was made to set a public hearing for October 24<sup>th</sup> at 7 pm for the public review of the 2023 Preliminary Budget hearing, proposed Local Law #2 of 2022 entitled 2023 Tax Cap Override. and any other business that needs to be addressed. Adopted by roll call vote: AYE: 3 NAY: 0 ABSENT: 2

The Town Clerk was instructed to place an ad in the Corning Leader and the Shopper regarding the meeting.

### **Prepay**

The Veterinarian that the town uses for their rabies clinic passed away. It is the practice of the town to send a memorial donation or flowers when an employee or one of their family passes away. The amount of the donation is generally \$50.00 and does not need board approval, however the town would like to make a donation in Doc Hammonds memory as a prepay.

A motion to prepay the invoice for Doc Hammonds Memorial Donation was made by James Drumm and Seconded by John Tschantre Adopted by vote: AYE: 3 NAY: 0 ABSENT: 2

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**Public Comment**

Wayne Cosier stated that there are trucks once again traveling to the landfill after posted hours. He has contacted Larry Shilling, who stated that he would look into the issue. Jeffrey Horton will follow up.

Denice Thompson questioned if as a member of the Planning Board, she could volunteer for the Dog Enumeration because she is covered under the workers comp insurance. She also questioned if the volunteers would be paid mileage. Jeffrey Horton said he did not see a problem with that.

Joseph Seeley questioned the 4% raise across the board, stating that inflation is at 8.7%.

Jeffrey Horton stated that that is a higher raise than the County offered their employees this year. The Town did not want to have to go over the 2% tax cap to give that type of raise.

James Drumm mentioned that cost has gone up for everyone, and he had not had a raise in the last three years from his job.

**Voucher Audit – 8:10 p.m.**

Vouchers were submitted and approved as follows:

General Fund Vouchers # 296-320	\$ 29,589.69
Street Lighting Voucher #321	\$ 635.98
Highway Vouchers # 158-176	\$ 40,395.32
Water District 1 Vouchers # 64-68	\$ 3,508.26
Water District 2 Vouchers # 29-29	\$ 864.56
Water District 3 Vouchers # 29-30	\$ 2,364.18
Capital Projects Vouchers # 16-18	\$ 22,755.85
Trust & Agency Voucher # 12	\$ 198.00

For a grand total of \$ **100,311.84**

**Adjournment.**

There being no further business before the Board, the meeting was, upon motion by John Tschantre and seconded by James Drumm, adjourned at 8:15 p.m.

Respectfully submitted,

MICHELLE L. SEELEY  
Campbell Town Clerk

**DATED:** October 13, 2022

ATTACHMENTS: