

**MINUTES OF TOWN BOARD MEETING OF MARCH 14, 2022
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

PRESENT: Town Board Members: Jeffrey Horton John R. Tschantre; Glenn Vogel, and, Michael Austin; **Town Clerk:** Michelle L. Seeley; **Code Enforcement Officer:** Thomas Hargrave, **DCO:** Randy Akin

ABSENT: James Drumm

GUESTS: Joe Seeley, Normand Maynard, Denice Thompson, Lyle Koperczak, Bonnie Conaway, Gordon Hakes, Jordan Frost, Ralph Seeley

Call To Order/Pledge /Roll Call/ Prior Minutes.

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call, James Drumm was absent. The minutes of February 14, 2022 were noted.

A motion was offered by Glenn Vogel, and seconded by John Tschantre to accept the minutes referenced above as written. Adopted by vote: AYE: 4 NAY: 0 absent: 1

Public Comment

Norman Maynard questioned why the Legal Notice for the Examination of Assessment Inventory and Valuation Data, which was in the Leader on Friday the 11th was not on the e-mail that the Clerk sends out to the residents. Additionally he questioned why there were no times listed to contact the assessor.

*The Town Clerk stated that the times were in the original Notice and she would check why they were not in the paper, and produced the printed notice which is posted on the Clerks board located in the Town Hall which included the times.

Supervisor Horton stated that he was unsure why the Assessor did not want the notice on the Clerks email but it is her notice and is up to the Assessor. He did mention that he recognized that no one reads the Leader and that he and the Town Clerk had tried to designate the Shopper as the official Town Paper in 2019 but State law mandates that the paper be a "paid subscription to the end user".

Supervisor Horton stated that he would talk to Holley Smalt, the Assessor, and get the answer for Mr. Maynard and let him know.

Councilman Austin questioned Mr. Maynard about the ease of getting an appointment.

Mr. Maynard clarified that once you get an appointment there is a ten minute time frame to talk with her. Not that getting the appointment is difficult, but they are only available on Tuesdays and it can be difficult at times for people to get to a Tuesday appointment.

Denice Thompson stated that the Assessor is only in the office on Tuesday mornings, then is out on field review for the rest of the day.

Supervisor Horton explained that Mrs. Smalt was employed by the Board to be in Campbell on Tuesdays, and has to be in the field looking at progress completion and recent sales for the town in order to complete her assessments. Additionally he suggested leaving Mrs. Smalt a message and that she would return the call that afternoon.

Joseph Seeley questioned if there were a legal reason that the Town did not use the free resource and post the notice in the Clerks email. The E-mail list was created to reach as many residents as possible and goes directly to the people who are affected by the information. If there is not a legal reason, and she is employed by the Town Board, in an effort to get the information out to the public, the Board should specify that notices should be placed in the email.

Supervisor Horton responded that he would ask the Assessor about the reason she did not want the Legal Notice in the email. He agreed that the email reaches more people than the paper. He would get back to Mr. Seeley.

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Denice Thompson asked if there were any new information on the sale of Mr. Clarks land for public use.

Supervisor Horton stated that there had been no updates.

REPORTS

Monthly Reports Filed.

It was noted that monthly Town Supervisor's Report dated March 2, 2022 was received from Wendy Oman the Town Bookkeeper, a Bookkeepers report Dated March 14, 2022 was received from Wendy Oman, A water report was received from Jacqui Kohman A Code Enforcement report was received from Thomas Hargraves, A Dog Control report was received from Randy Akins, A Tax Collection Monthly Report was received from William Rosplock, and an Assessors report was received from Holly Smalt, Copies were filed with the Town Clerk, and are available upon request.

Highway Report

The highway report was read by Jeffrey Horton.

The new plow truck has been built and is in transit to Wilbri. The new 2500 HD truck has been built and billed to Basil Chevrolet. There is no delivery date for either at this time.

The annual 284 agreement which designates where funds collected for road repairs needs to be signed by a majority of the Board each year. Supervisor Horton and the remainder of the Board signed the agreement which is attached to the minutes for the year of 2022.

Water Report (Thomas Austin)

Update on the Water District 1 Extension project; the questions that were sent to Hunt Engineering have been answered and sent back to the main DEC office in Hornell, an archeological survey needs to be done at the site. This Survey should not stop the project, and Supervisor Horton expects to have answers back by Friday. Tom Austin has been in constant contact with Tim Steed the representative from hunt engineering on a daily basis. The supervisor, Tom Austin, Tim Steed, and the rest of the Water Project team meet by phone once a month to get updates on the project and make sure it continues to progress.

Thomas Austin proposed pre-purchasing the pipe for the project because of the lead time to receive it from the manufacturer. Supervisor Horton checked to see if this was possible. The Town would have to take out additional insurance and store the pipe off of Town property and would be responsible for any damages or loss of the pipe. The expense is too great for the Town to take on.

Fire Department Reports

E. Campbell Fire Department has added an additional two members to their department. They have consigned the mini pumper to a broker and are looking at purchasing a custom built brush truck that will better meet their needs.

Michael Austin asked how much the mini tanker was being sold for and how much the new truck would cost.

Jordan Frost stated that the fire department is asking 150,000 for the mini pumper which they still owe \$70,000 on. With being allowed to purchase on state bid process they are looking to spend the other \$80,000 on the new brush truck.

The E. Campbell Fire Department has reopened their hall for rentals, they will be starting their chicken BBQ's on April 23, 2022 to coincide with their Recruit NY event.

Supervisor Horton asked Chief Frost if he would like this information put on the Town Clerks email.

Chief Frost agreed.

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Glenn Vogel of Campbell Fire Dept., reported on fire calls; 22 medical, 3 Fire, 2 MVA, 5 Misc. total 95 YTD Total.

Bookkeeper report

Transfers needed to: (Needs Board Approval by Motion)

A8010.4 \$ 260.00 Zoning Board Education and mileage not in original budget.

A8020.4 \$ 260.00 Planning Board Education and mileage not in original budget.

A9010.8 \$2,261.00 Final Retirement invoice was over this amount. What was sent as an estimate at budget time in 2021 was not correct.

All monies coming from AIO10.4 contingency.

A motion to approve transfers as described above was made by John Tschantre and seconded by Glenn Vogel. Adopted by vote: AYE: 4 NAY: 0 absent: 1

Jacqui was hired to be the part time water administrator, and Wendy Oman has been training her to become the back-up bookkeeper for when Wendy goes to part time. Jacqui has been splitting her time between the departments and therefore Wendy would like to split her wages between the two departments so that the tax payers in the water districts are not paying for 100% of her wages. There would be no increase in pay or time and this would just split the budgeted wages between the departments.

**A motion to allow Wendy to split the wages between the water department and the general side to allow for this wage split and to transfer the funds to 1220.13 Supervisor Personnel Services from 1010.4 contingency was made by Glenn Vogel and seconded by John Tschantre. Adopted by vote: AYE: 4 NAY: 0 absent: 1

NEW Business

The list of qualifications for projects that can use the ARPA funds have been relaxed. The Town can use the funds for projects that benefit all town members. Some ideas that have been proposed are a large screen monitor for the conference room to be used for meetings and trainings, counseling services for fire department volunteers, and benches in front of the Town Hall for people to sit on.

Jeffrey Horton stated that if anyone had ideas on how the funds should be used, that would benefit the community, to contact him.

Public Comment

Michael Austin asked Thomas Hargrave what could be done about a truck that is parked on the sidewalk across from Jamison's.

Thomas Hargrave stated that the property owner owns the sidewalk and there is not much the town can do. The only way to enforce the Zoning Law is to rewrite it so it has some "teeth" to it.

Voucher Audit – 8:30 p.m.

Vouchers were submitted and approved as follows:

General Fund Vouchers # 27-61 & 63-67	\$ 133,024.93
Street Lighting SL Voucher # 62	\$ 616.34
Highway Vouchers # 16-32	\$ 176,377.86
Water District 1 SW- Vouchers #4-12	\$ 1,640.12
Water District 2 SW2-Vouchers # 3-5	\$ 115.39
Water District 3 SW3-Vouchers # 3-5	\$ 165.39
Capital Projects H3- Voucher # 1-3	\$ 2,447.96
Trust & Agency TA Voucher #	\$ 394.34
For a grand total of	\$ 314,782.33

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Adjournment.

There being no further business before the Board, the meeting was, upon motion by John Tschantre and seconded by Glenn Vogel, adjourned at 8:08 p.m.

Respectfully submitted,

Michelle Seeley
MICHELLE L. SEELEY
Campbell Town Clerk

DATED: March 15, 2022

- *The Town Clerk looked into the missing times on the notice and found that there had been a misprint. The ad will run one additional day due to the mistake.
- **This motion will need to be amended to reflect the amount to be transferred at the April 11, 2022 Town Board Meeting

ATTACHMENTS: 284 Agreement