

**MINUTES OF TOWN BOARD MEETING OF MARCH 9, 2020
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

PRESENT: Town Board Members: Jeffrey Horton John R. Tschantre; Glenn Vogel, Terry Wheat and James F. Drumm; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas A. Austin; **Code Enforcement Officer:** Thomas Hargrave; **Dog Control Officer:** Randy Akins

ABSENT:

GUESTS: Ron Morse, Linda Baird, Joe Seeley, Hope Fultz, Mickey Sonner, Jordon Frost and Jeff Thompson of the E. Campbell Fire Department

Call To Order/Pledge /Roll Call/ Prior Minutes.

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of February 10, 2020 for the Public Information Meeting and the Regular Town Board Meeting were noted.

A motion was offered by James Drumm and seconded by Glenn Vogel to accept the minutes referenced above with minor changes. Adopted by vote: AYE: 5 NAY: 0

REPORTS

Monthly Reports Filed.

It was noted that monthly Town Supervisor's Report dated March 5, 2020 was received from Wendy Oman the Town Bookkeeper, a Copy was filed with the Town Clerk.

Highway Report (Thomas Austin)

Most Lights have been changed 4 left. Sent an email to ask about changing two additional lights and it is too costly. A couple of the new lights need to be adjusted, NYSEG will adjust them.

Shred day is set for May 2nd from 10-12 in the rear parking lot. Tom will be on-site to assist as in the past.

The Salt storage building needs to be replaced. There are a total of 5 panels that have broken and are not able to be repaired. Tom has gotten quotes for the replacement of the structure, 85x80 Truss style roof with poured walls and freight + prevailing wage \$149,071.90. An estimate by Coots for 14" reinforced walls 11' wall with 3' footers and a 40' opening was between \$80,000 and \$100,000 building would be mounted on top of the 3' buried walls. The canvas top is replaceable and has an expected life of 25-30 years. The quote does not include the finished floor. A decision will be need to be made on the building soon, within a month. Any differences in the estimates would be in the design for the walls and prevailing wage. Will need to get additional bids for the walls.

Water Report (Thomas Austin)

There were minor issues with the flow of water during Mike Austin's fire, Savona Fire Department was called in to help. 125k gallons were drawn from the Town of Campbell.

Bookkeeper Report (Wendy Oman)

March 9, 2020 Board Meeting – Bookkeeper Report for February 2020 Revenue Notes

Regular monthly Revenue received from the Town Clerk and the Court Clerk. All Bookkeeper accounts settled and Supervisor report given to the Town Supervisor.

Additional Revenue Received

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Timber Harvest Deposit – Groff	\$ 500.00
E. Campbell Fire Dept. - Workers Comp.	\$ 8,000.00
NYSEG Pilot	\$60,541.74
Spectrum Pilot	\$10,383.23
Hometown Hero Project	\$ 2,895.00
Am. Legion Auxiliary Summer Rec. Donation	\$ 500.00

Reserves Funded		BALANCE
General – Garage Reserve	\$20,000.00	\$195,179.11
Highway – Equipment Reserve	\$10,000.00	\$ 20,007.46
Water #1 – Media Filter Reserve	\$ 5,000.00	\$ 24,449.11

Transfers Needed - NONE

Annual Reports Completed and Submitted
2019 AUD (Annual Update Document) to OSC
2019 Annual Water Permit report to DEC
2020 Annual Payroll Certification Report to Steuben County

Project Updates

2-10-2020 Campbell Town Park meeting with HUNT for steps forward. HUNT is finalizing the design for this project and doing asbestos testing.

2-10-2020 Water Extension Public meeting – very positive public meeting. HUNT is ready to start the final design when we give the ok. They recommend starting the design phase so that the timing of the project as a whole stays on track. CDBG (Community Development Block Grant) grant writing continues with a July 2020 submission date. Having the design phase started will help with the grant process. We will know in December 2020 a decision on this CDBG grant

Wendy Oman - Bookkeeper

Dog Control (Randy Akins)

On 2/10/20 I received a call from Miss. Sharon Gregory about a reddish brown female wearing an orange collar that she was missing, I hadn't received any calls about the dog. On 3/2/20 I received a call from Kari Warner about a dog running at large on Meads creek rd. I called her when I returned home from work and she told me that the dog went back home. On 3/3/20 I received a call at 11:37 a.m. from Mrs. Kaye Seeley about a neighbor's dog attacking her dog while she was in her driveway. I called the Seeley residence at 3:45 p.m. and Mrs. Seeley told me that the dog belongs at the Dorothy Lininger residence on Vieley rd. I met with Kaye at her home and had her fill out an accusatory instrument against Mrs. Lininger and then went to her home to issue an appearance ticket for allowing a dog at Large but no one was home so I left a card. Mrs. Lininger called me that afternoon and I explained to her that I was issuing her a ticket for the incident, I returned the following afternoon and met with her husband and issued the ticket. Court is set for March 16, 2020 at 5:00 p.m. On 3/3/20 I had received a call from Kensky Rusak who resides at 133 West Morris St. in Bath NY about an animal cruelty case at a residence on CT RTE 125, I told her to contact the sheriff's dept. On 3/5/20 I delivered the ticket and paper work from the Seeley complaint to the Campbell court clerk.

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**Jeffrey Horton asked for clarification on the 24 hour response time as discussed in the previous meeting. The State law provides up to 24 hours to respond to a dog call, but the town has a 12 hour agreement with the DCO.

Codes (Thomas Hargrave)

1. There were (6) building permits issued
2. There were 12 building permit inspections completed
3. Met with DOH on lot 20 Seagers trailer court for sewer issue. Corrected
4. Completed fire inspection for AIM at 4452 Cty Rte 1
5. Contacted (2) property owners to obtain 911 numbers
6. Researched info for (3) property owners {tree cutting and ponds}
7. There was one demolition permit issued. Austin construction fire.
Supplied info for installation of temporary power requirements for the same.
8. Property at 4310 Tannery rd getting a new roof. MSI Property Maintenance.
9. There were (21) violation notices sent.
 - (15) Property maintenance
 - (4) Building without permit
 - (1) operating a business without site plan approval
 - (1) no logging permit. Tom Austin resolved. Thanks
10. Planning board agenda: (1) subdivision, (2) floodplain / site plans
11. Sending out State required yearly report for code enforcement activities.

Assessor Report (Holly Smalt)

The following report will bring you up-to-date on the activities of the Assessor's Office.

The past month has been busy meeting with property owners and processing their exemptions as Taxable Status Date was March 1st. As well as continuing to process monthly transfers, escrows, & other misc. administrative duties for the 2020 Tentative Assessment Roll.

Steuben County has established the cut-off date for entering and processing all work for the 2020 Tentative Roll. This date is April 3rd, 2020. All tentative assessments, monthly transfers, exemptions, state-owned land, railroad ceilings, special franchise, utilities, and any other misc. components need to be processed for the Tentative Roll by this date.

I am continuing to work on the revaluation project for 2020 and am in the next phase. Field review documents have been printed. Last week and continuing through next week I will be reviewing each property. Notices are scheduled to be sent out by April 1st. If property owners are reaching out to you, please have them contact me. There will be a cover letter sent with the notices that will have my contact information on it. I will be scheduling informal hearings the 1st three weeks in April.

February 19th I attended our monthly assessor's association meeting.

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Pursuant to Section 501 of the RPTL an inventory notice needs to be published in the town's official paper for 2 consecutive weeks and posted on the bulletin board. I have sent the legal AD to The Leader and will post at the Town Hall tomorrow.

Town Clerk Report (Michelle Seeley)

The Banner project goes live on 03/10/2020. The Campbell Fire Department is going to advertise them on their sign. The deadline to have the banners ordered for the Memorial Day holiday has been set for April 30th. **

So far donations in the amount of \$3295.00 have been received and more have been pledged. Hakes C&D will be donating whatever is needed to fill the gap for the projected \$7,900 plus S&H for the brackets.

A motion to begin the Application process for the Hometown Hero Banners Project on 03/10/2020 was made by Terry Wheat and seconded by Glenn Vogel.

Adopted by vote: AYE: 5 NAY: 0

Fire Department Report (Linda Baird)

Linda Baird of Campbell Fire Dept., reported on fire calls 29 medical, 6 Fire, 1MVA, 4 Misc. March total 40 YTD Total 77.

The Fire Department has gotten in the 4" numbers for their signs.

E. Campbell Fire Department (Mickey Sonner)

The E. Campbell Fire department is selling the mini pumper it is assessed for \$180,000. They will be purchasing a truck ATV trailer, and side by side for brush fires. The mini pumper will not work as a brush truck because of the build.

Building a chicken BBQ pavilion for fund raisers. Would like to restart the jamborees. The Auxiliary room was remodeled 3 years ago. Truck bays are next, changing to LEDs which will lower costs. Lost 1 member last month have a total of 18 members.

Eagle Scout Project

The Eagle Scout project for the Town Park has started the container is ready to be delivered and should arrive by next week.

NEW Business

The Town will be placing an ad for a new Health Officer for the town as the Health officer must have medical training, and therefore cannot be the Supervisor.

A motion made by John Tschantre and seconded by James Drumm to post the ad in the Leader was adopted by unanimous vote 5- Yea 0- Nay

Executive Session.

On motion of Terry Wheat seconded by John Tschantre, the following resolution was adopted: RESOLUTION #1-2020_: RESOLVED that this Board move into executive session to discuss items concerning Personnel Services. Time 8:02 PM. Adopted by roll call Vote: Ayes- 5; Nays-0.

Close Executive Session.

On motion of Glenn Vogel, seconded by Terry Wheat, the following resolution was adopted: RESOLUTION #2-2020: Resolved that the executive session be closed and that this Board return to regular meeting. Time 8:32PM. Adopted by vote: Ayes-5; Nays-0.

A decision to hire Joe Gauss the current snow removal employee to maintain the lawns at the town owned properties was discussed. A motion made by Terry Wheat and seconded by James Drumm was adopted by roll call vote: Wheat-AYE, Tschantre-AYE, Drumm-AYE, Vogel-AYE, and Horton-AYE.

Old Business

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Kraft Tax Issue is in litigation. Kraft is looking at lowering their assessment for the years between 2015 and 2018 to \$7.8 Million dollars. There are no new numbers yet and Jeffrey Horton will keep the public updated.

Public Comment

Hope Fultz wanted an update on what is being done about the property next to her. Also she would like to know about what is being done about unlicensed dogs. Thomas Hargrave informed Mrs. Fultz of the process that is mandated by the state to deal with properties in disrepair. Randy Akins explained to Mrs. Fultz that he is working with the board and volunteers to begin the process of an official enumeration for dogs.

Announcements

Rugby in the park
Hero Banner Applications

Voucher Audit - 8:40 p.m.

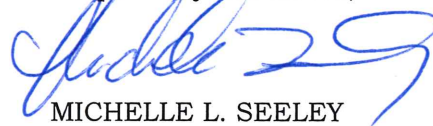
Vouchers were submitted and approved as follows:

General Fund Vouchers #74-105 totaling	\$ 36,996.37
And Highway Vouchers #38-61 totaling	\$ 53,454.16;
Water District 1 SW- Vouchers #13-16	\$ 908.12;
Water District 2 SW2-Vouchers # 5-7	\$ 9,403.23;
Water District 3 SW3-Vouchers #7	\$ 35.00
Trust & Agency TA Voucher #	\$;
Street Lighting SL Voucher #106	\$ 926.26
For a grand total of	\$ 101,723.14

Adjournment.

There being no further business before the Board, the meeting was, upon motion by John Tschantre and seconded by James Drumm, adjourned at 8:42 p.m.

Respectfully submitted,



MICHELLE L. SEELEY
Campbell Town Clerk

DATED: March 23, 2020.

** Due to ordering guidelines the date of the banner deadline was changed to April 9th.
** Amended 24 hour rule for dog calls in February minutes

