

**MINUTES OF TOWN BOARD MEETING OF JUNE 06, 2020  
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

**PRESENT: Town Board Members:** Jeffrey Horton John R. Tschantre; Glenn Vogel, and James F. Drumm; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas A. Austin; **Code Enforcement Officer:** Thomas Hargrave;

**ABSENT: None**

**GUESTS:** Linda Baird, Joe Seeley, Wayne Crosier

**Call To Order/Pledge /Roll Call/ Prior Minutes.**

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of May 11, 2020 were noted.

A motion was offered by Glen Vogel and seconded by James Drumm to accept the minutes referenced above as written. Adopted by vote: AYE: 5 NAY: 0

**REPORTS**

**Monthly Reports Filed.**

It was noted that monthly Town Supervisor's Report dated June 3, 2020 was received from Wendy Oman the Town Bookkeeper, a Copy was filed with the Town Clerk.

**Highway Report (Thomas Austin)**

Got 10 loads of gravel from bridge site  
Completed slide on Manning Ridge  
Have to knock sand under guard rails  
Paving in limbo except dollars from Hakes until we get chips from State  
Will be around \$260,000 – have started doing small dirt stuff  
Gas extension being done on Tannery Road  
Curtis Hollow was shut down for railroad reopened on June 5, 2020  
Had to mow tennis court at the Town Park

**Water Report (Thomas Austin)**

The training for July has been canceled  
Tom has taken 6 hours of his mandatory training on line and has one coming up.

**Bookkeeper Report (Wendy Oman)**

**June 8, 2020 Board Meeting – Bookkeeper Report for May 2020**

**Revenue Notes**

Regular monthly revenue received from the Town Clerk and the Court Clerk. All Bookkeeper accounts settled and Supervisor report given to the Town Supervisor for signature.

**Additional Revenue Received**

Hometown Hero Project – 32 Banners	\$ 3,280.00
1 <sup>st</sup> Qtr Sales Tax – General	\$46,923.40
2019 True Up	\$68,931.34
Mortgage Tax {1 of 2}	\$15,189.45
1 <sup>st</sup> Qtr Sales Tax – Highway	\$79,028.55

**No transfer needed.**

**Dog Control (Randy Akins)**

A report was received from the DCO on June 5, 2020 and is on file with the Town Clerk.

**Codes (Thomas Hargrave)**

1. There were 22 building permits issued.
  - (2) Pavilions
  - (3) Fences
  - (3) Accessory buildings
  - (2) Roofs
  - (4) Decks
  - (2) Pools
  - (2) Septic systems
  - (2) Maintenance of property
  - (1) Electrical Service
  - (1) ADA sidewalk
2. There were (37) permit inspections
3. Work has started on the rebuilding of Austin Construction Buildings.

## Campbell Town Board Minutes for Meeting of June 8, 2020

4. Will send out notices for required fire inspections for this year.
5. Copied document package for proposed retail store on Main Street. Will deliver to planning board for their initial review.
6. Burning law proposal is ready for review by board members John Tschantre and Glen Vogel for their input.
7. Planning Board will receive list of zoning issues within the Town that need clarification.
8. Attended Session 1 of my code training week of 5/18/2020 on line in my office.
9. Scheduling mowing of 4310 Tannery Rd., 8766 State Rt. 415, still working on 8752 Main St.
10. Monroe tractor starting on building expansion at their site on State Rt. 415.
11. Will initiate courtesy violation notices for property maintenance this month.
12. Issued (2) COO and (22) COC this month.
13. (2) Site plans, (1) flood plain permit, and (1) subdivision on Planning Board agenda.

New pool law is retroactive, all pools owners must comply – Additional fees too burdensome as long as they comply. JH and Board agrees.

### **Assessor Report (Holly Smalt) – Not received by 4pm**

### **Town Clerk Report (Michelle Seeley)**

I have placed the order for 32 Banners on 05/29/2020, these banners fill out the last of the initial 125. We have additional orders for 30 banners to go out on June 15, 2020 then we will be done selling banners for 2020. This project has been a huge success because of all of the effort of the people involved with placement, ordering, managing the budgetary end, and the donations that we received from the community businesses. Dog Licensing is in full swing and I have been busy with that along with my other duties.

### **Fire Department Report (Linda Baird)**

Linda Baird of Campbell Fire Dept., reported on fire calls; 16 medical, 3 Fire, 1 MVA, 6 Misc. May total 26.

Pre plans for all town business are underway.

### **NEW Business**

Michael Austin expressed interest in cutting the hay by the Water Shed. Terry Wheat expressed concern about the optics of letting someone mow the property and keep the hay without putting out a notice. A suggestion was made that Richard Buck, the Town Attorney, be contacted about the legality of allowing Mr. Austin to proceed.

A motion to allow Michael Austin to mow the hay by the water tower for free, with the approval of Richard Buck was made by Glenn Vogel and seconded by Terry Wheat. Adopted by vote: AYE: 5 NAY: 0

### **Complaints**

Complaints for the Code enforcement office have been being given to the Board Members. In order to be able to follow up on the calls and the complaints, Thomas Hargrave requested that all complaints or questions for his office be directed to his office directly. Names will remain confidential, but he would like to speak directly to the person requesting assistance so he can gather all of the information and respond directly to them about any information in the matter.

### **Appointments:**

A letter was received from Pamela Drumm expressing interest in filling the vacant seat for the Board of Assessment Review (BAR). A motion by Glenn Vogel and seconded by John Tschantre to appoint Pamela Drumm to the BAR for the unexpired term ending on 09/30/2023 was made and adopted by vote: AYE: 5 NAY: 0

A letter of resignation from the Zoning Board of Appeals (ZBA) and a letter of interest for appointment to the Planning Board (PB) for the open alternate member position was received from Albert Johnson. A motion to accept the resignation from the ZBA and appoint Albert Johnson to the PB as an alternate for the remainder of the 2020 year, was made by Glenn Vogel and seconded by James Drumm.

Adopted by vote: AYE: 5 NAY: 0

A letter from Treavor Good expressing interest in the unexpired term ending on 12/31/2022 for the ZBA was received. A motion to appoint Treavor Good to the ZBA to fill the vacancy was made by James Drumm and seconded by Glenn Vogel. Adopted by vote: AYE: 4 NAY: 0 Recusal: 1 Jeffrey Horton recused himself due to a financial relationship with the applicant.

### **Old Business**

Jeffrey Horton spoke with Municipal Solutions about the status of the WIAA grant for the Water 1 ext. project. Municipal solutions is looking into whether the funds are guaranteed. At this point the Water 1 ext. project, will be placed on hold until further information on the grant money is available.

**Public Comment**

None

**Voucher Audit – 7:42 p.m.**

Vouchers were submitted and approved as follows:

General Fund Vouchers #157-188	\$ 24,228.58
And Highway Vouchers #92-106	\$ 15,110.17
Water District 1 SW- Vouchers #33-36	\$ 713.22
Water District 2 SW2-Vouchers # 15	\$ 20.00
Water District 3 SW3-Vouchers #14-16	\$ 128.15
Trust & Agency TA Voucher # 6	\$ 185.00
Street Lighting SL Voucher # 189	\$ 463.05
<b>For a grand total of</b>	<b>\$ 40,848.17</b>

**Adjournment.**

There being no further business before the Board, the meeting was, upon motion by Jeff Horton and seconded by Wheat, adjourned at 7:43 p.m.

Respectfully submitted,



MICHELLE L. SEELEY  
Campbell Town Clerk

**DATED:** June 11, 2020

**ATTACHMENTS:**