

**MINUTES OF TOWN BOARD MEETING OF JULY 11, 2022
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

PRESENT: Town Board Members: Jeffrey Horton John R. Tschantre, and James F. Drumm; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas A. Austin; **Code Enforcement Officer:** Thomas Hargrave **Bookkeeper:** **Wendy Oman**

ABSENT: Glenn Vogel, Michael Austin

GUESTS: Denice Thompson, Normand Maynard, Gordon Hakes, Wayne Cosier, Bonnie Conaway

Call To Order/Pledge /Roll Call/ Prior Minutes.

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of June 13, 2022 were noted.

A motion was offered by James Drumm and seconded by John Tschantre to accept the minutes referenced above as written. Adopted by vote: AYE: 3 NAY: 0 ABSENT: 2

Public Comment

Norman Maynard questioned the vote in the June Meeting to go into Executive session, and if the public would ever know what happened in session. The reason for last month's executive session was land accusation, is the Town purchasing property?

Jeffrey Horton explained that in order to go into executive session the Board must state one of six reasons then vote to enter into session. There is no action taken in session, all votes must take place in the public meeting.

Mr. Maynard questioned the donation to the Hope Cemetery, and if the ARPA funds could be used to help bring internet to the outlying areas that had little to no service.

Supervisor Horton explained that the County received a larger amount of money and that they are looking to help subsidize the cost of internet service to these outlying areas.

Mr. Maynard then asked Thomas Austin about the ramp outside the back door for easier handicapped accessibility.

Mr. Austin suggested that the Board put the project out to bid. The Clerk questioned if the ARPA funds could be used for the project, Mr. Horton stated the he thought they could. A motion by John Tschantre and seconded by James Drumm to put the ramp for the rear of the building out to bid was adopted by roll call vote: AYE: 3 NAY: 0 ABSENT: 2

Denice Thompson questioned the progress on mowing unkept lawns and tacking the cost onto taxes.

Mr. Horton stated that if the Town were to implement a law to do this, then the Town would need to hire more people, because every lawn would have to be monitored. Other areas that have this program are villages and have less area to monitor. This is not something that a Town the size of Campbell can do feasibly.

Jeffrey Horton then explained that in order to enforce maintenance of sidewalks, such as clearing them when there is snow, the town would need to form a sidewalk district. Each person with-in the district would need to pay on their taxes, and the town would need to hire another person to clear the sidewalks. This could cost up to \$600 per household.

Mrs. Thompson questioned why the Town couldn't send out notices about snow build up, and mentioned that the real concern was Main Street, not the side streets, due to traffic. She asked if Thomas Hargrave could send out notices to force people to comply with keeping their sidewalk cleared.

Campbell Town Board Minutes for Meeting of July 11, 2022

Mr. Horton stated that the notice would have to be for the next snow storm, because by the time they got the notice, the snow could be gone. He also stated that the Town would try to monitor the situation more closely.

Bonnie Conaway asked who was liable if someone were hurt on the sidewalk or in the road because of the snow, if the Town or County were liable.

Mr. Horton stated that the homeowner would be liable, not the Town or County.

Denice Thompson questioned what the liability was for the people who parked in the rear parking lot overnight. She stated that if the liability for the Town was too great to rent out the Town Hall for parties, where does the Town draw the line?

Mr. Horton Stated that the Town did not have “no overnight parking” signs up so people could park in the lot. The people who are parked in the back lot, live in the house next to the Town Hall. The Towns liability begins when people are invited inside the Town Hall, not parked in the lot. If the Hall is rented an employee must be present, which is why not for profits are allowed to use the hall during office hours.

REPORTS

Monthly Reports Filed.

It was noted that monthly Town Supervisor’s Report dated, 2022 was received from Wendy Oman the Town Bookkeeper, a Bookkeepers report was received from Wendy Oman, A Code Enforcement report was received from Thomas Hargraves, A Dog Control report was received from Randy Akins, and an Assessors report was received from Holly Smalt, Copies were filed with the Town Clerk, and are available upon request.

Highway Report (Thomas Austin)

A sealed bid from Hakes C&D Landfill in the amount of \$32,500.00 for the Sterling L9500 dump truck with plow was received on July 6, 2022. No other bids were received for the used equipment. A motion to accept the bid was made by James Drumm and seconded by John Tschantre Adopted by vote: AYE: 3 NAY: 0 ABSENT: 2

The 2022 ½ ton pick-up was sold by auction on Ferrario Ford auction site for \$37,100.00, this pick-up was not heavy enough for the Town of Campbell Highway Department’s needs, so a 2021 1 ton GMC Truck was found to replace it. The cost of the 2021 1 ton crew cab truck is \$49,504. The new 2022 pickup has been finished and the tank and plow has been installed. Due to inflation costs the new equipment for the truck was \$1,858.22 over projected cost. Thomas Austin can cover this overage using funds from the scrap metal that he sold earlier this year.

A motion to approve the purchase of the 2021 1 ton GMC for \$49,504 using the proceeds from the sale of the 2022 ½ ton truck in the amount of \$37,100.00, the proceeds from the 2002 Sterling in the amount of \$10,500, and the remainder will come from the Highway Fund Balance in the amount of \$1,904; and use \$1858.22 from the sale of scrap to cover the overage on the equipment was made by John Tschantre and seconded by James Drumm, a roll call vote was taken; Adopted by vote: AYE: 3 NAY: 0 ABSENT: 2

The Town of Campbell Highway Department needs to purchase a new Equipment trailer. After researching the purchase and finding that a newly built trailer will take between 30 and 102 weeks to build, Thomas Austin found an equipment trailer that will be sufficient for the Highway Department. This 25 ton tri-axle trailer will come from Stevenson’s equipment and will cost \$53,079.20. The Town can piggy back off the state bid contract Costar #025-E22-432 under Section 1902 of the Commonwealth Procurement Code, 62 Pa. C.S Section 1902.

A motion to approve the purchase of the 25 ton tri-axle equipment trailer from Stevenson’s Equipment for the cost of \$53,079.20 under Costar #025-E22-432 under

Campbell Town Board Minutes for Meeting of July 11, 2022

Section 1902 of the Commonwealth Procurement Code, 62 Pa. C.S Section 1902 and using the Highway Departments Fund Balance was made by John Tschantre and seconded by James Drumm a roll call vote was taken; Adopted by vote: AYE: 3 NAY: 0 ABSENT: 2

Water Report (Thomas Austin)

The bids on the Water District 1 extension came in over budget so a public hearing will be needed to address the cost of service to the households in the perspective water district.

NEW Business

Resolution 5 of 2022

2022 NEW YORK STATE CONSOLIDATED FUNDING APPLICATION
WATER QUALITY IMPROVEMENT PROGRAM
RESOLUTION REGARDING
TOWN OF CAMPBELL, STEUBEN COUNTY
CAMPBELL BOCES DOT SEWER EXTENSION

WHEREAS, the Town of Campbell has cause to prepare an application for Water Quality Improvement Program Grant – a competitive statewide reimbursement grant program open to local governments; and

WHEREAS, the program includes funding for Other Wastewater Treatment Improvements projects to include all wastewater improvement projects, and will fund up to \$10,000,000 with a local match of 60% of award amount; and

WHEREAS, the Town of Campbell has caused HUNT Engineers to develop a Preliminary Engineering Report for the project with a total project cost estimate of \$1,639,980; and

NOW, THEREFORE, BE IT:

RESOLVED that the Town of Campbell Board of Trustees hereby does support and authorize the submission of a Water Quality Improvement Grant Application(s) for the Town of Campbell.

RESOLVED that the Town of Campbell does commit a local match of 60% of Other Wastewater Treatment Improvement award amounts.

RESOLVED that the Town Supervisor, Jeffrey Horton, is authorized to execute a Grant Agreement with NYS Department of Conservation and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the Town's obligations under the Water Quality Improvement Program.

July 11, 2022

Passed by the following vote of all Town Board Members voting in favor thereof:

Affirmative Campbell Town Board Members:

Affirmative: #3
Negative: #0
Absent: #2

Campbell Town Board Minutes for Meeting of July 11, 2022

Old Business

Water District Extension- Update

The bid received for the well house on Evergreen was over budget. Hunt Engineering recommends putting this portion of the project out to bid again to attempt to come in on or under budget.

A motion by James Drumm and seconded by John Tschantre to reject Bid # 2 for the well house was adopted by roll call vote; AYE: 3 NAY: 0 ABSENT: 2

RESOLUTION 6 of 2022

WHEREAS, the Town Board of the Town of Campbell (the "Town Board" and the "Town," respectively), in the County of Steuben New York, on behalf of the existing Water District in the Town (the "District"), has requested Hunt Engineers, duly licensed engineers of the State of New York (the "Engineers"), to prepare a revised map, plan and report for the proposed establishment of the District and the construction of such water system increase and improvement of facilities of the District consisting of construction and acquisition of all infrastructure and facilities, including land or rights in land, furnishings, equipment, machinery and apparatus required therefor, as well as other such improvements as more fully contemplated by such map, plan and report referred to above and pursuant to the direction of the Town, the Engineers have completed and will file with the Town Board such preliminary map, plan and report for said increase and improvement of facilities of the District and have estimated, based on documentation submitted reflecting the impact of inflation from when the Project was first approved, the maximum cost thereof to be \$5,990,000.00; said cost to be financed by the issuance of serial bonds of the Town in an aggregate principal amount not to exceed \$5,990,000.00 offset by any federal, state, county and/or local funds received, now, therefore, be it

ORDERED, that a PUBLIC HEARING FOLLOWED BY A SPECIAL MEETING of the Town Board of the Town be held at the Town Hall, 8529 Main Street, Campbell, New York, in the Town, on the 26th day of July, 2022, at 1:00 p.m. to consider said increase and improvement of facilities of the District and to hear all persons interested in the subject thereof concerning the same and for such other action on the part of the Town Board with relation thereto as may be required by law and any other further business;

FURTHER ORDERED, that, in the event the Governor's State of Emergency Orders related to COVID Social Distancing are reinstated, the public will be able to participate via ZOOM, a video conferencing application, or similar means which will be posted on the Town's website; and,

FURTHER ORDERED, that the expense of said increase and improvement of the facilities shall be financed by the issuance of serial bonds of the Town in an aggregate amount not to exceed \$5,990,000, said amount to be offset by any federal, state, county and/or local funds received, and, unless paid from other sources or charges, the costs of said increase and improvement of facilities shall be paid by the assessment, levy and

Campbell Town Board Minutes for Meeting of July 11, 2022

collection of special assessments from the several lots and parcels of land within the District, which the Town Board shall determine and specify to be especially benefitted thereby, so much upon and from each as shall be in just proportion to the amount of the benefit conferred upon the same, to pay principal of and interest on said bonds as the same shall become due and payable, except as provided by law; and be it

FURTHER ORDERED, that the Town Clerk publish at least once in The Corning Leader, a newspaper published in Corning, New York, and hereby designated as the official newspaper of the Town for such publication, and posted on the signboard of the Town maintained pursuant to subdivision 6 of section 30 of the Town Law, a copy of this Order, certified by said Town Clerk, the first publication thereof and said posting to be not less than ten (10) nor more than twenty (20) days before the date of such public hearing.

A motion to approve resolution 6 of 2022 calling for a Public Hearing on July 26, 2022 at 1:pm was made by James Drumm and seconded by John Tschantre, a roll call vote was taken; Adopted by vote: AYE: 3 NAY: 0 ABSENT: 2

Bookkeeper Report

A motion to approve the transfer of \$1,800 from A1010.4 to A1220.3 to cover wages for additional hours and to accept the July Bookkeeper Report was made by John Tschantre and seconded by James Drumm. Adopted by vote: AYE: 3 NAY: 0 ABSENT: 2

Voucher Audit – 8:30 p.m.

Vouchers were submitted and approved as follows:

General Fund Vouchers #196-225	\$ 33,654.57
And Highway Vouchers #100-121	\$ 112,134.94
Water District 1 SW- Vouchers # 43-48	\$ 3,033.41
Water District 2 SW2-Vouchers # 18-20	\$ 785.72
Water District 3 SW3-Vouchers # 18-21	\$ 2,525.98
Trust & Agency TA Voucher # 8	\$ 198.00
Street Lighting SL Voucher # 226	\$ 558.72
For a grand total of	\$ 152,891.34

Adjournment.

There being no further business before the Board, the meeting was, upon motion by John Tschantre and seconded by James Drumm , adjourned at 8:15 p.m.

Respectfully submitted,

MICHELLE L. SEELEY
Campbell Town Clerk

DATED: July 13, 2022

ATTACHMENTS: