

**MINUTES OF TOWN BOARD MEETING OF January 6, 2020
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

PRESENT: Town Board Members: Jeffrey Horton John R. Tschantre; Terry E. Wheat and James F. Drumm; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas A. Austin; **Code Enforcement Officer:** Thomas Hargrave; **Dog Control Officer:** Randy Akins

ABSENT: Glen Vogel

GUESTS: Wayne Cosier, Stanley Manning, Ashley Knowles, Ron Morse, Joe Seeley

Call To Order/Pledge /Roll Call/ Prior Minutes.

Mr. Horton called the regular monthly meeting to order at 7:22 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of regular meeting held on December 09, 2019 were noted.

A motion was offered by John Tschantre and seconded by Terry Wheat to accept the minutes referenced above with minor changes, such as changing Alleghany to Steuben for local law. Adopted by vote: AYE: 4 NAY: 0 ABSENT: 1

REPORTS

Monthly Reports Filed.

It was noted that no monthly report was received from Holly Smalt the Tax Assessor. The Town Supervisor's Report dated January 6, 2020 was received and a copy is filed with the Town Clerk.

Highway Report (Thomas Austin)

We are one guy short and looking for a replacement. The other guys are stepping up, just taking a little longer to get things done.

Water Report (Thomas Austin)

There is a new hookup at 9422 Elm in District 3 but have an issue with the core meter. New unit ordered and installed and working okay now.

Bookkeeper Report (Wendy Oman)

Regular monthly revenue received and 2019 annual reports have been filed. Court clerk revenue not received due to early date of meeting. All bookkeeper accounts settled, supervisor report signed off and filed with Town Clerk. All 2019 yearend accounts books finalized, settled, and backed up. No additional transfers required. All 2020 programs loaded into Williams and are up and running fine. Voucher for \$193,662.57 for Fire District 1 and \$72,263.33 for fire District 2 have been issued. Checks will be issued to both as soon as enough tax revenue has been collected to cover them.

Dog Control (Randy Akins)

Report of 2 dogs running loose on County Route 4, one caught by Tom Hargrave and turned over to the State Police. Owner identified and notified. Dogs picked up by owner at SPCA the following day. Report of dog running loose on Wolf Run Rd. No follow-up. Report of aggressive pit bull in around Rio Vista. Owner contacted and warned about not letting dog run loose. Established that owner actually resides in Erwin so case turned over to their DCO.

Randy asked if he can do Dog Control Officer shirts. Approved. He would like to appoint Dan Draper, Dog Control Officer in Rathbone and Woodhull, to Deputy Dog Control position in Campbell.

A motion was offered by James Drumm and seconded by Terry Wheat to accept the minutes referenced above as written. Adopted by vote: AYE: 4 NAY: 0 ABSENT: 1

Since DCO can now collect money for dog licenses, he will need a receipt book. Michelle will provide. Attorney suggested that when DCO turns money over to Town Clerk or Deputy, they will sign off that they received money. Jeff will check on file cabinet.

Codes (Thomas Hargrave)

There were 3 permits issued this period.

(1) Windows and siding, (1) electrical upgrade, (1) septic repair. There was 1 building permit.

There were (3) open burn inspections

There was one fire investigation 8844 County Route 4. Report issued to fire dept with follow-up actions from code office. Structure posted unsafe

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The follow-up report for fire at 8832 State Route 415 to be completed this month with all action items completed and copy to be sent to fire dept.

The structure at 8230 West Wolf Run Rd is in the process of being repaired and cleaned up. All items should be complete by 2/10/2020.

The vehicles stored at 8823 St Rt 415 will be removed no later than 2/10/2020.

Inspection for trash done at lot #12 trailer park on Meads Creek Road. Also met with DOH for follow-up issues from their inspection

I will be receiving the rules for all of Town of Campbell's mobile home parks and have them on file.'

I will also be working with park owners and DOH to insure everyone's needs are fulfilled, ie; health, safety, property maintenance, etc)

Still reviewing all 2018 and 2019 building permits for status and issuing certificates of completion and occupancy as required.

There will be 47 courtesy notices sent out this month for property maintenance issues.

There will be 1 Site Plan for the January Planning Board Meeting.

Anybody who has a question or notices an issue, send me a text or call me.

No deputy Code Enforcement available.

Town Clerk Report (Michelle Seeley)

Letter requesting donations for hardware for heroes banners compiled and ready to be sent out upon approval. Discussion about whether information about banners should be sent with water bills or added to new letter. Board would like information sent as part of the newsletter. Will be signed by Michelle, Jeff, and Tom Austin.

Fire Department Report (Ashley Knowles)

Ashley Knowles of Campbell Fire Dept., reported on fire calls; 22-medical, 5-Fire, 9-MVA, 9-Misc. December 45 total, YTD Total 465 .
How many are mutual aid?

New Business

Michelle proposing change in the Town Hall rental policy. Discussed issuing a bill if property is not taken care of properly and if not paid they are put on list of people not permitted to rent, not renting hall at all, collect deposit when key is picked up.,

A motion was offered by James Drumm and seconded by Terry Wheat to charge a \$50.00 deposit when key is picked up and refund it if property is left in good condition. Adopted by vote: AYE: 4 NAY: 0 ABSENT: 1

Jason Dewrtski requested permission to hold 25 mile race on Finger Lakes Trails that will go through Watson Homestead and Sugar Hill. He needs letter stating that he have permission from town to race on town property. They have their own liability insurance (which we would request a copy of). Also, Tom Austin stated that if it crosses any roads, they will need to have traffic guards.

A motion was offered by Terry Wheat and seconded by John Tschantre to supply a letter granting permission to hold race with stipulation that they supply us with a copy of insurance and have traffic guards at road crossing. Adopted by vote: AYE: 4 NAY: 0 ABSENT: 1

Old Business

Joe Seeley asked about the sign, similar to the FD sign, that the Board had discussed putting on the property by the Post Office to announce special meetings, public hearings and other Town related information. Jeffrey Horton has looked into purchasing the sign but is having a hard time finding the right kind of sign for sale around here. Purchase has already been approved. Terry Wheat suggested that they try Chemung Supply.

Announcements

Next meeting is February 10, 2020 at 7:00pm.

Executive Session.

On motion of Terry Wheat seconded by John Tschantre to go into executive session at 8:07pm to discuss a personnel issue. The board requested Tom Austin join

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them in regards to a possible legal issue involving Highway Dept. AYE: 4 NAY: 0
ABSENT 1

Close Executive Session.

On motion of Terry Wheat, seconded by James Drumm, Resolved that the executive session be closed and that this Board return to regular meeting. Time 8:20 PM. Adopted by vote: Ayes-4; Nays-0 ABSENT 1

Voucher Audit – 8:22 p.m.

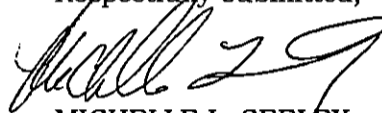
Vouchers were submitted and approved as follows:

General Fund Vouchers #1-22 totaling	\$ 52,091.44
And Highway Vouchers #1-16 totaling	\$ 64,760.64
Water District 1 SW- Vouchers #1-2	\$ 1,147.28
Water District 2 SW2-Vouchers # 1-2	\$ 622.54
Water District 3 SW3-Vouchers #1-2	\$ 2,381.65
Fire District 1 Voucher # 1	\$ 193,662.57
Fire District # 2 Voucher # 1	\$ 72,263.33
Trust & Agency TA Voucher #	\$;
Street Lighting SL Voucher #	\$
For a grand total of	\$ 386,929.45

Adjournment.

There being no further business before the Board, the meeting was, upon motion by James Drumm and seconded by Jeff Horton, adjourned at 8:27 p.m.

Respectfully submitted,



MICHELLE L. SEELEY
Campbell Town Clerk

DATED: January 21, 2020.

ATTACHMENTS: