

**MINUTES OF TOWN BOARD MEETING OF DECEMBER 13, 2021
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

PRESENT: Town Board Members: Jeffrey Horton John R. Tschantre; Glenn Vogel, Terry Wheat and James F. Drumm; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas A. Austin; **Code Enforcement Officer:** Thomas Hargrave, **DCO:** Randy Akins

ABSENT:

GUESTS: Normand Maynard, Denice Thompson, Wayne Cosier, Jordon Frost, Bonnie Gallaher

Masks Requirements

As of December 13, 2021 The Governor of NY has mandated that masks be worn in all public areas. Supervisor Horton made a statement that when moving around it is suggested that masks be worn by unvaccinated people in the Town Hall. Sanitizer and masks are available on the back table for anyone who is interested.

Supervisor Horton clarified with the district attorney and the Steuben County Sheriff's office that if a fine is issued due to noncompliance, the fine goes to the individual and not to the Town, and they are issued by the State Department of Health, not by the Sheriff's Office or the County.

Call To Order/Pledge /Roll Call/ Prior Minutes.

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of November 8, 2021 were noted.

A motion was offered by James Drumm and seconded by Glenn Vogel to accept the minutes referenced above as written. Adopted by vote: AYE: 5 NAY: 0

Public Comment

Denice Thompson questioned whether the Town had given any thought to streamlining the Agenda and reports.

Supervisor Horton stated that with the money received from ARPA there had been discussion about a screen for the meeting room to be used for meetings and trainings.

Mrs. Thompson wanted to know if the screen could be used for teleconference with Board Members who were not present.

Supervisor Horton talked about the cost of programs such as Zoom for this type of thing. It would be cost prohibitive because of licensing and storage costs.

Bonnie Gallaher asked what the landfill expansion was about and what the landfill took in.

Supervisor Horton stated that the landfill does not take in household garbage, it is construction materials only. Casella is seeking a permit to expand to a new cell. This is done through the DEC and not the Town. The Landfill is seeking to close 3600' of road but Mr. Horton does not see this happening because they would have to build a road around the landfill. This would likely take between two and three and a half years to complete.

Thomas Austin stated that the SEQR came back with a positive declaration from the DEC and the changes that were noted must be fully completed prior to any expansion. Then the Landfill would need to come to the Board and ask to have the road abandoned.

Jeffrey Horton also commented that the DEC would be the Lead agency and would have to approve the Landfill, not the Town. The Town rezoned the property in 2018 to prevent homes from being built on the property in the future.

Norm Maynard asked if the DEC approves the expansion if the Town would get an application for the expansion. And if the DEC approves the expansion if the Town could override it. Would the new road have to be built before the old one is abandoned?

Campbell Town Board Minutes for Meeting of December 13, 2021

Supervisor Horton stated that other than the road closure any decision would be a ministerial action. The road must be built to specific State specifications before there would be a road closure.

Norm Maynard asked if there could be additional public at the end of the meeting like last time. It looks better to the public.

Jeffrey Horton stated that if the public comment were respectful that public comment could be at the end also. He put the rule into place because of previous meetings where people were disruptive and disorderly.

REPORTS

Monthly Reports Filed.

It was noted that monthly Town Supervisor's Report dated December 1, 2021 was received from Wendy Oman the Town Bookkeeper, A Bookkeeper Report was received from Wendy Oman, A Code Enforcement report was received from Thomas Hargraves, A dog Control report was received from Randy Akins, and an Assessors report was received from Holly Smalt, Copies were filed with the Town Clerk, and are available upon request.

Bookkeeper Report – action needed

Resolution # 13 of 2021

A resolution by James Drumm and seconded by Glenn Vogel to approve, as per the Bookkeeper's Report, to use \$1,800.00 of Water District #1 Fund Balance to balance the district's 2021 Budget. This is due to additional bills at the water plant this year and a doubled propane bill was adopted by Roll Call Vote: Terry Wheat: Aye, John Tschantre: Aye, James Drumm: Aye, Glenn Vogel: Aye and Jeffrey Horton: Aye

Highway Report (Thomas Austin)

The Highway Department has been cleaning up storm damage. Jordan Frost helped clean up 2' trees that had fallen. Thank you. The Highway Department is working to open Dry Run Creek for better flow to prevent future issues, and looking to fix bridge issues.

The highway would like to pre-purchase 3,000 ton of sand from Austin Gravel for the 2022 season. At this time the sand is the least expensive around and the town would not have to pay to have it trucked. Mike Austin will be a board member as of January 1, 2022 and the Town will not be allowed to purchase the gravel from him for the next four years. This proposed purchase will save the Town money. The sand would need to be completely moved by the end of 2022. There is extra storage space in the new salt storage building if it is needed.

Jeffrey Horton has spoken to the OSC and the town lawyer and this is legal to do. The money to purchase the sand would come from the general fund and would be paid back from the highway fund in 2022. This can only be done; one time and is because Mike Austin will be on the Board as of January 1, 2021.

A motion to prepay for 3,000 ton of sand at \$7.50 per ton for the highway department from Austin Gravel for 2022 to be paid for by the General Fund in 2021 and repaid in 2022 from the Highway, was made by James Drumm and seconded by Glenn Vogel. Adopted by Roll Call Vote: Terry Wheat: Aye, John Tschantre: Aye, James Drumm: Aye, Glenn Vogel: Aye and Jeffrey Horton: Aye.

Water Report (Thomas Austin)

The barn on Evergreen will be fully removed in two to three days.

Campbell Town Board Minutes for Meeting of December 13, 2021

There is no update on the start date of the Water District 1 Extension project. Once the project starts it should take between one and one and a half months to complete. The Town is waiting on a decision from the State DOH before they put it out to bid.

Denice Thompson asked if homeowners would be able to do the work to connect to the system or if they would have to hire a contractor, and would the homeowner have to get rid of their existing well.

Jeffrey Horton stated that as long as the work is done to specks the homeowner can do the work. The Town will provide a list of approved contractors to homeowners who decide to hook up to water.

Thomas Austin addressed the question about getting rid of established wells. The State DOH will make that determination depending on their findings.

Fire Department Report

Glenn Vogel reported on the calls for the Campbell Fire District 1, in November 2021, there were a total of 53 bringing the year to date total to 501.

NEW Business

Shelter Contract

Randy Akins presented the Annual shelter contract for Ann Denmark. The supervisor signed the contract for the 2022 year.

Facebook Account

The Town and Highway Department currently have Facebook accounts which are rarely used. Because of new retention requirements it would be cost prohibitive for the town to attempt to purchase the external storage to keep comments. These accounts are rarely used and therefore it is the opinion of the Board that they should be deleted and any information that needs to be relayed to the public be relayed through other venues. Both accounts will be deleted.

Resolution #14 of 2021

A resolution by Glenn Vogel and seconded by John Tschantre to approve the annual Court Audit for 2021 and noting that the records have been duly examined and the fines therein collected have been turned over to proper officials of the Town as required by law was adopted by Roll Call Vote: Terry Wheat: Aye, John Tschantre: Aye, James Drumm: Aye, Glenn Vogel: Aye and Jeffrey Horton: Recused

BAR member Appointment

Dale Seeley requested that he be reappointed to the Board of Assessment Review for an additional term beginning December 13, 2021 and ending September 30, 2026.

The Clerk was instructed to put the position out to the public until the January meeting.

Old Business

Supervisor Horton took a moment to thank Councilman Wheat for his 8 years of service to the Town as a Board member and stated that he hoped that Councilman Wheat would stay involved with the Town.

Executive Session

Campbell Town Board Minutes for Meeting of December 13, 2021

A motion to go into Executive Session at 8:27 pm for Personnel discussions was made by John Tschantre and seconded by James Drumm. Adopted by Vote: 5 Aye 0 Nay

A motion to return from Executive Session at 8:44 pm was made by James Drumm and seconded by Glenn Vogel. Adopted by Vote: 5 Aye 0 Nay

Personnel

A motion to approve the Town Clerks request for reappointment of Teresa Winnie to the Deputy Town Clerk and Deputy Registrar position for the 2022 year was made by James Drumm and seconded by John Tschantre. Adopted by Vote: 5 Aye 0 Nay.

A motion to appoint Teresa Winnie as the Part Time Deputy Court Clerk was made by Glenn Vogel and seconded by John Tschantre. Adopted by Roll Call Vote: Terry Wheat: Aye, John Tschantre: Aye, James Drumm: Aye, Glenn Vogel: Aye and Jeffrey Horton: Aye.

A motion to hire Jacquelyn Kohman as Part Time Water Administer was made by James Drumm and seconded by John Tschantre. Adopted by Roll Call Vote: Terry Wheat: Aye, John Tschantre: Aye, James Drumm: Aye, Glenn Vogel: Aye and Jeffrey Horton: Aye.

Voucher Audit – 8:49 p.m.

Vouchers were submitted and approved as follows:

General Fund Vouchers #315-340	\$ 74,324.22
And Highway Vouchers #173-189	\$ 55,788.83
Water District 1 SW- Vouchers #61-65	\$ 1,734.86
Water District 2 SW2-Vouchers # 25	\$ 25.00
Water District 3 SW3-Vouchers #23	\$ 25.00
Trust & Agency TA Voucher # 13	\$ 193.00
Street Lighting SL Voucher # 314 & 333	\$ 774.32
For a grand total of	\$ 132,865.23

Adjournment.

There being no further business before the Board, the meeting was, upon motion by Jeffrey Horton and seconded by Glenn Vogel, adjourned at 8:52 p.m.

Respectfully submitted,



MICHELLE L. SEELEY
Campbell Town Clerk

DATED: December 21, 2021