

**MINUTES OF TOWN BOARD MEETING OF FEBRUARY 10, 2020
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

PRESENT: Town Board Members: Jeffrey Horton John R. Tschantre; Glenn Vogel, and James F. Drumm; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas A. Austin; **Code Enforcement Officer:** Thomas Hargrave; **Dog Control Officer:** Randy Akins

ABSENT: Terry Wheat

GUESTS: Ron Morse, Linda Baird, Joe Seeley, Wayne Crosier, Jordon Frost and Jeff Thompson of the E. Campbell Fire Department

Call To Order/Pledge / Roll Call/ Prior Minutes.

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of January 6, 2020 were noted.

A motion was offered by James Drumm and seconded by Glenn Vogel to accept the minutes referenced above as written. Adopted by vote: AYE: 4 NAY: 0 Absent: 1

REPORTS

Monthly Reports Filed.

It was noted that monthly Town Supervisor's Report dated February 2, 2020 was received from Wendy Oman the Town Bookkeeper, a Copy was filed with the Town Clerk.

Highway Report (Thomas Austin)

Tom requested that the Board sign the 2020 284 agreement for the upcoming road projects, a copy of which is available at the Town Clerks office.

A Motion to approve the 2020 284 agreement was made by Glenn Vogel and seconded by John Tschantre. Adopted by vote: AYE: 4 NAY: 0 Absent: 1

A question was raised about a guard rail on Clark Road there is a buried Verizon Cable that is holding up the work.

Corey Rice is working out well. Thomas Austin stated that the HWY Department will need more salt and sand to finish the year.

The Town has been saving money for the new Hwy. Department building but needs to get some real time quotes in order to set a goal for the amount needed. Thomas Austin will be looking for quotes but there is no plan to build anything at this time.

Water Report (Thomas Austin)

The water Media has been added to the treatment plant, the testing went well and the vitals came back at or below the previous results. Arsenic levels are between .40 and .50 the max level is 1.0%

Bookkeeper Report (Wendy Oman)

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Revenue Notes

Regular monthly Revenue received from the Town Clerk and the Court Clerk. All Bookkeeper accounts settled and Supervisor report given to the Town Supervisor.

All taxes received from the tax collector and deposited in the month of January. All accounts are fully funded. Fire 1 and Fire 2 checks were cut and mailed in January. 2019 Water Re-levy also received from tax collector.

ADDITIONAL REVENUE RECEIVED

Casella 4th quarter 2019 = \$32,602.62
Upstate Pilot 2020 – IDA = \$2,877.68
Sales Tax 4th quarter 2019 = General \$43,320.14 & Highway \$72,959.93
Trappier 2019 Land rental = \$1,000.00
East Campbell Fire – 2019 pool fillings = \$340.00 (Water #3)

Transfers Needed:

FROM	\$\$\$\$	TO	REASON
A1010.4	\$ 1,500.00	A8020.4	Planning Chairman to NY city
A1010.4	\$ 277.03	A1989.4	Time Warner Tax invoice (PILOT)
A1010.4	\$.97	A4540.4	Ambulance invoice balance due

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A1010.4	\$ 5,438.28	A5132.41	Additional Insurance + increase 2020
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A motion to approve the above mentioned transfers was made by James Drumm and seconded by John Tschantre. Adopted by vote: AYE: 4 NAY: 0 Absent: 1

Dog Control (Randy Akins)

The Rabies Clinic is set for the first Thursday in June, June 4, 2020, to be held at the Town Barn from 6-8pm with Dr. Hammond. The cost will be \$250.00. Randy responded to 2 dog at large calls one on 01/30/2020, and one on 02/03/2020 on 02/03/2020 Randy went to several homes for overdue dog licenses and collected payment for one dog that was past due by 3 years.

Randy presented the Town Board with a Dog Enumeration packet showing how an enumeration should work. He proposed beginning the enumeration in the spring and is looking for volunteers to help.

**Jeffrey Horton asked Randy who should be called in the case that he and his deputy were unavailable to respond to a dog call. Randy stated that the person filing the complaint should call the Sheriff's department but that he had up to 24 hours to respond. In the case of a dangerous dog call, the Sheriff's office (911) should be called immediately if during Randy's working hours.

Codes (Thomas Hargrave)

There were 7 building permits issued this period

(1) Roof, (1) Septic repair, (1) Standby generator, (2) Electrical repairs, (1) Fence installation /relocation, (1) Repair of floor joists and insulation. There were 13 building permit inspections completed.

Have received all rules for all of Town of Campbell's mobile home parks and also the phone# and name of each park manager. These are on file in my office.

There will be (16) property maintenance violation courtesy notices sent out each week for the next (3) weeks. This will complete current list from roadside inspections. There will be further notices sent as the list is expanded.

Monroe Tractor is in the process of expanding their current building which was pre-approved with their initial site plan application

Have received info on new cell tower at current Stony Ridge site. NYSEG is in the process of completing site plan application for March 2020 Planning Board meeting There is (1) Floodplain /site plan application and (1) site plan /special use permit for home occupation business for this month's Planning Board.

Assessor Report (Holly Smalt)

The following report will bring you up-to-date on the activities of the Assessor's Office.

The past month has been busy meeting with property owners and processing their exemptions and I will continue to do so through March 1st, taxable status date as well as continuing to process monthly transfers, escrows, & other misc. administrative duties.

I will sending out 2nd requests on February 18th for any renewal applications that I have not received as of this date.

I am continuing to work on the revaluation project for 2020. All residential sales have been verified and the land schedule has been finalized. I am currently in the process of working on the cost table and depreciation curve against our current sales. In the next 2 weeks I will be printing off field review documents and reviewing each property.

January 15th I attended our monthly assessor's association meeting where we had a 2 hour continuing education class on PDC (Pre-Decisional Collaboration).

As we begin another new year I have attached a copy of the assessment calendar for the year.

Once again if there are any questions or comments, please feel free to contact me.

Town Clerk Report (Michelle Seeley)

To date we have received donations from The Sons of the Legion, The Campbell Fire Department, & Joseph Seeley Custom Guns and engraving, for the Hero Banner Project. To date we have received \$895.00 towards the goal of \$7,900. I have been in contact with Tim Lee from Corning Glass and he is still working on the budget for this year for donations. He will get back to me when he knows how much and if we can expect a donation. I am waiting to hear back from the Legion Auxiliary and the Regular Legion, the Veterans Memorial in bath, and the VA, as to if and how much they will donate.

For the record I would like to publically recognize what a great job Randy is doing. In past years by this time in the year we have had 2-3 full pages of delinquent dog licenses, as of today we have less than a half of a page. I have also received payment from multiple people who are more than one year delinquent today.

Fire Department Report (Linda Baird)

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Linda Baird of Campbell Fire Dept., reported on fire calls; 25 medical, 3 Fire, 5 MVA, 3 Misc. in January and a total of 36 YTD.

The Fire Department check has been mailed but has not been cashed.

NEW Business

***John Tschantre questioned a line on the new dog law **SECTION 5 SUB-SECTION I** that states that dogs "leashed and unleashed" were not allowed in any public park. He wondered if the board had meant to have this in the law and what would need to be done to correct it if not. It is the Town Clerks understanding that the change would be a ministerial change and an amendment would not be necessary.

Planning Board Appointment

Due to unforeseen circumstances that have required Mrs. Ashley Knowles to move out of town, she has submitted her resignation from the Planning Board as of January 21, 2020.

A motion to accept Ashley Knowles' resignation was made by James Drumm and seconded by Glenn Vogel. Adopted by vote: AYE: 4 NAY: 0 Absent: 1

Due to this resignation there were 2 letters of interest submitted to fill the unexpired term on the Planning Board. One letter came from former board member Denise Thompson, and the other from Abram Thomas. Discussion was had by the Board Members. Jeffrey Horton had talked to Mr. Thomas about possibly being an alternate on the board if he was not appointed, Mr. Thomas agreed that he would be willing to fill that role. Mrs. Thompson was not interested in the alternate role when it was discussed with her.

The question of attendance was broached about the previous year's planning board sessions and a comment was made that Mrs. Thompson was absent more than she was present.

A motion made by John Tschantre to appoint Mr. Abram Thomas to the Planning Board for the unexpired term running until December 31, 2024 was seconded by James Drumm. Adopted by roll call vote: Glenn Vogel: AYE James Drumm: AYE John Tschantre: AYE Jeffrey Horton: Recused due to relationship, Terry Wheat: Absent.

Voucher Audit - 8:43 p.m.

Vouchers were submitted and approved as follows:

General Fund Vouchers #25-26, 28-51, & 53-72	\$ 157,708.21
And Highway Vouchers #17-37	\$ 87,284.08
Water District 1 SW- Vouchers #3-12	\$ 8,434.61
Water District 2 SW2-Vouchers # 3 & 4	\$ 120.00
Water District 3 SW3-Vouchers #3-6	\$ 205.00
Trust & Agency TA Voucher # 1 & 2	\$ 292.00
Street Lighting SL Voucher # 27 & 73	\$ 1,097.57
FD2- Fire District 2 Voucher # 52	\$ 8,000.00
For a grand total of	\$ 254,706.86

Adjournment.

There being no further business before the Board, the meeting was, upon motion by Jeffrey Horton and seconded by James Drumm, adjourned at 8:45 p.m.

Respectfully submitted,

MICHELLE L. SEELEY
Campbell Town Clerk

DATED: Feb 20, 2019.

*** After discussion with the Town Attorney it was found that there would need to be an amendment to the law and the regular procedure for enacting laws would need to be followed.

** Contract with the Town states 12 hours