

**MINUTES OF TOWN BOARD MEETING OF APRIL 12, 2021  
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

**PRESENT: Town Board Members:** Jeffrey Horton, John R. Tschantre, Glenn Vogel, Terry Wheat, and James F. Drumm; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas A. Austin; **Code Enforcement Officer:** Thomas Hargrave

**ABSENT:**

**GUESTS:** Bonnie Conaway, Linda Baird, Joe Seeley, Wayne Crosier, Gordon Hakes, Mark Manning, Larry Shilling, Charles Plank, Brian Scudder, Jordon Frost, Jeff Thompson, Harold Smith, Judy Simmons, Shawn Logan. Ronald Hull.

**Call To Order/Pledge /Roll Call/ Prior Minutes.**

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of March 8, 2021 were noted.

A motion was offered by John Tschantre and seconded by Terry Wheat to accept the minutes referenced above with a minor change. Adopted by vote: AYE: 5 NAY: 0

**REPORTS**

**Monthly Reports Filed.**

It was noted that monthly Town Supervisor's Report dated April 7, 2021 was received from Wendy Oman the Town Bookkeeper, a Copy was filed with the Town Clerk, A Bookkeeper report (Wendy Oman) and a Tax Collector report (William Rosplock) was also received April 7, 2021 and is on file.

**Highway Report (Thomas Austin)**

	<b><u>Bid</u></b>	<b><u>Counter</u></b>
Auction: 2015 International	\$65,000.00	
2011 John Deere	5,200.00	\$ 6,500
2004 5520 John Deere	14,800.00	
2002 International	9,900.00	15,000
Boom Arm Assembly	510.00	1,500
Masonville Hwy Dept. offered	\$1,250 if counter offer is declined.	
L Shaped Transfer Tank	100.00	
Rectangle Transfer Tank	750.00	
Back Rack	67.50	

A motion was offered by Glen Vogel and seconded by Terry Wheat to accept 2015 International, 2004 5220 John Deere, two transfer tanks, and back rack. Adopted by vote: AYES- 5; NAYS-0

A motion was offered by James Drumm and seconded by Glenn Vogel to accept offer from Masonville Hwy Dept. if counter offer is not accepted. Adopted by vote: AYES-5; NAYS-0

A motion was offered to put the 2011 John Deere and 2002 International back up for auction if counter bids are not accepted. Adopted by vote: AYES-5; NAYS-0

Last month approved salt building. Salt Storage Building, dug footers today and put in tomorrow, pour Wednesday. Walls will be done when weather permits and building will be completed 3<sup>rd</sup> week of May.

Tom attempted to use local contractors and contacted 4 or 5 local contractors about construction of salt building and received no return calls. Jeff wanted to make sure to let everyone know that Tom tried but did not get any calls back from local contractors.

Have been sweeping streets, ditch cleaning, and replacing sluice pipes.

Preliminary number on building from Streeters, will get break down and give each board member a packet when he receives it.

State budget; got a 250 million dollar increase in chips to pave New York, just under \$64,000 for Town of Campbell. Palmesono suggests that all be used this year to show that it is needed.

**Water Report (Thomas Austin)**

Water is going good, new water line addition going in across the street tomorrow at old bank (Alan and Linda Lowe Tax Map #242.12-01-037.000). In the process of drilling second test drill today, according to driller they hit 200-250 gallons at 39 feet, only needed 100 gallons. Drilled deeper per Health Dept. preference but best results at 39'.

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Need motion to pay for two review fees for B&H Railroad to support application to do study to see who owns land at two locations where it will cross under the railroad. They have to review exactly where it is going under. Need two separate checks for \$1,000 made out to Reltek, LLC. For a total of \$2,000.

A motion was offered by Glen Vogel and seconded by James Drumm to approve the two payments of \$1,000 each to Reltek, LLC for the surveys. Was Adopted by vote: AYE: 5 NAY: 0

**Dog Control (Randy Akins)**

A report was received from Randy Akins regarding dog calls in March of 2021

**Codes (Thomas Hargrave)**

**1. There were 13 building permits issued this period**

1 single wide home

1 double wide home

1 standby generator

2 pools

1 hot tub

4 roofs

1 shed

2 septic install/repair

**2. There were 9 permit inspections this period**

**3. Sent in 2020 NYS code activities form**

**4. Supplied info on following properties**

a. Deck at Stokes mobile home park

b. Zoning required for new home on Frog Hollow

c. Flood plain info for 4495 Meads Creek Rd

d. Zoning required for new home 8957 Parker rd

e. Zoning required for new business at 3939 Meads Creek Rd

f. Zoning and floodplain required for 4738 Taft Rd

g. Zoning required for Wolf Run Rd

h. Info for driveway on Stony Ridge Rd

i. Zoning required and timber harvesting 5575 Wolf Run Rd

j. Zoning / code required for fire dept. to occupy CMA church with site plan approval

**5. Supplied info and reports for planning board meeting (Thx Michelle)**

a. (4) site plans

b. (1) floodplain permit

c. (1) area variance

**6. Completed site plan review for dollar general store. Bids should be awarded soon.**

**7. Investigated (4) complaints**

a. Steuben County Soil & Water - Size of pond on Gulf road

b. Zoning violation- letter sent to homeowner

c. Zoning violation- contacted homeowner, rental property, No rent for 12 months, will contact tenant. Van Fleet Rd.

d. Zoning violation-possible junk yard with no site plan- pictures on file. Will send notice to homeowner. Van Fleet Rd.

**8. With the courts now open, will be working with court clerk to schedule (8)**

**Appearance tickets for zoning/code violations**

Dollar General complete plans – bids awarded sometime this month, investigated 4 complaints, working with court to schedule 8 appearance tickets for zoning and code violations.

**Assessor Report (Holly Smalt)**

The following report will bring you up-to-date on the activities of the Assessor's Office. The majority of the month has been spent conducting informal meetings with

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property owners to discuss their new assessments as I will continue to do so up until the Tentative Roll is filed. Along with meeting with property owners I have been processing monthly transfers, escrows, & other misc. administrative duties throughout the month in preparation of filing the Tentative Roll on or about May 1<sup>st</sup>. Steuben County has established a cut-off date for processing of the Tentative Roll which is April 18<sup>th</sup>.

Grievance is scheduled on May 25<sup>th</sup> from 4pm – 8pm at the town hall. Once again if there are any questions or comments, please feel free to contact me.

### **Fire Department Report (Linda Baird)**

Linda Baird of Campbell Fire Dept., reported on fire calls; 28 medical, 6 Fire, 1MVA, 1 Misc. April total 36, YTD Total 101.

### **E. Campbell Fire Department**

Recruit New York and Chicken BBQ in new pit on April 24<sup>th</sup>. Recruit New York from 12-4pm, and BBQ from Noon-gone.

Must specifically request for things to be put on email list, per the town Lawyer.

### **Town Clerk Report (Michelle Seeley)**

We are working on a plan to implement a Rabies Clinic for 2021. Randy Akins will talk to Dr. Hammond of Steuben Veterinary Clinic to see if he will do the clinic. I have spoken to John Tschantre about using the legion field for the clinic and he will get back to me about dates and availability. We are looking at late July or early August for the clinic. I will submit a plan to Steuben County Public Health for approval once we have a set date. In order to accommodate those residents that need a rabies shot my office is looking at extending the licensing period until the end of August, depending on when the clinic is held. If Dr. Hammond cannot do the vet clinic and the Board needs to make a resolution to pay additional moneys for the clinic, they will.

Before the meeting I received more petitions from Alison Berger in regards to the Hakes Landfill expansion project that would close a portion of Manning Ridge Road. I have turned those in to you and have a copy for my records.

A motion to accept the additional petitions against the Hakes C&D landfill expansion was made by James Drum and seconded by Glen Vogel. Was Adopted by vote: AYE: 5 NAY: 0

### **Reappointments to the Board**

The terms for David Morse on the ZBA and for Fran Schosger on the BAR have expired. They will need to be reappointed to act in that capacity for this year. The terms of office are for 5 years. The BAR term is from September 1, 2020 through October 31, 2024 and for the ZBA the term runs from January 1, 2021 through December 31, 2025.

A motion made by John Tschantre and seconded by Terry Wheat to reappoint Fran Schosger to the BAR for the term beginning September 1, 2020 through October 31, 2024, and David Morse for the January 1, 2021 through December 31, 2025 term for the ZBA was adopted by roll call vote AYE: 5 NAY: 0

### **Public Comment**

Mr. Brian Scudder asked about when sweeping of Van Fleet road would be done. Tom Austin replied that the sweeper is a shared services vehicle with Hornby and that as soon as they were done with it, the highway would be sweeping roads.

### **New Business**

RESOLUTION #6 of 2021 ADOPTING THE STEUBEN COUNTY HAZARD MITIGATION PLAN

**WHEREAS**, the Town of Campbell, with assistance from the County of Steuben, has gathered information and prepared the Steuben County Multijurisdictional Hazard Mitigation Plan (the "Plan"); and

**WHEREAS**, the Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 as amended; and

**WHEREAS**, the Town of Campbell Town Board has reviewed the plan and affirms that the Plan will be updated no less than every five years; now, therefore, be it

**RESOLVED**, that the Town of Campbell Town Board does hereby adopt the Steuben County Pre-Disaster Multi-Jurisdictional Hazard Mitigation Plan including all corrections as may be required by FEMA and as revised from time to time.

ADOPTED this 12<sup>th</sup> day of April, 2021 by vote AYE: 5 NAY: 0

### **Executive Session**

A motion to move to Executive session for the topics of a contract, personnel issues and wages was made by Terry Wheat and seconded by John Tschantre at 7:35 pm Adopted by Vote Aye 5 Nay 0. Supervisor Horton invited Tom Austin, Mark Manning, Larry Shillings, Charles Plank, Shawn Logan, and Ron Hall into the first part of the executive session.

A motion to close executive session was made by Glen Vogel and seconded by John Tschantre at 9:08 PM

**Voucher Audit – 9:09 p.m.**

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Vouchers were submitted and approved as follows:

General Fund Vouchers #92-135	\$ 223,574.54
Highway Vouchers #45-62	\$ 29,462.95
Water District 1 SW- Vouchers #14-23	\$ 3,162.60
Water District 2 SW2-Vouchers # 7-11	\$ 1,126.59
Water District 3 SW3-Vouchers #5-10	\$ 2,796.46
Trust & Agency TA Voucher # 4	\$ 193.00
Street Lighting SL Voucher # 126	\$ 535.63
For a grand total of	\$ <b>260,851.77</b>

Mr. Drumm is no longer able to mow the retention pond on the Vieley road due to health concerns. It was proposed that Tom Austin take over the mowing, on his own time, and be paid the same amount as Mr. Drumm for the 2021 season.

A motion by Terry Wheat and seconded by James Drumm was made to pay Tom Austin \$570.00 one lump sum for the 2021 season to mow the retention pond. Adopted by vote AYE: 5 NAY: 0

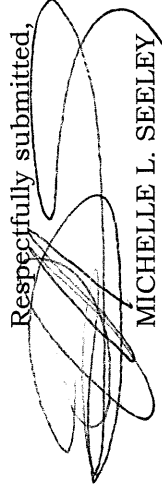
Discussion was had about what to do about mowing the Town Hall, Park, and Town run cemeteries. Last year the highway guys did the park and the Town owned property next to the Campbell Post Office. Tom suggested that the Highway Department take 1 day per week to do the mowing of the Town Hall, Parks and Cemeteries, in addition to the smaller properties and the town owned property next to the Campbell Post Office. Last year The Town paid Joe Gauss \$3,400 in to do the Town Hall, Cemeteries and the small properties (i.e., boat launch) sites. Tom Austin would like to hire a part time highway employee to do this job for 2021. Jeffrey Horton stated that mowing the cemeteries cannot be paid out of the highway budget. James Drumm commented that he does not want to overwhelm the Highway Department.

Discussion was had regarding keeping Joe Gauss as the lawn care person for the Town Hall, Cemeteries, and the small property (i.e., boat launch) sites. Terry Wheat, John Tschantre, and James Drumm agreed that the town should retain Mr. Gauss for this position, Glenn Vogel stated he had no opinion. Tom Austin commented that the Highway Department bought two new Echo Stream trimmers to do the work. Tom Austin stated that if Joe Gauss is to be retained, he must maintain the equipment like it must be done, without exception.

A motion to retain Joe Gauss for the lawn maintenance position for the 2021 season was made by John Tschantre and seconded by James Drumm. Adopted by vote Aye:4 Nay:1.

**Adjournment.**

There being no further business before the Board, the meeting was, upon motion by Jeffrey Horton and seconded by Glen Vogel, adjourned at 9:16 p.m.

Respectfully submitted,  
  
MICHELLE L. SEELEY  
Campbell Town Clerk

**DATED:** April 22, 2021

**ATTACHMENTS:**