

**MINUTES OF TOWN BOARD MEETING OF APRIL 11, 2022
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

PRESENT: Town Board Members: Jeffrey Horton John R. Tschantre; Glenn Vogel, and James F. Drumm, Michael Austin; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas A. Austin; **Code Enforcement Officer:** Thomas Hargrave, **Assessor:** Holly Smalt

ABSENT:

GUESTS: Joe Seeley, Normand Maynard, Denice Thompson, Wayne Cosier, Crystal, Katie and Patrick VanZile, Steven Peck, Jordan Frost, Allison Berger, Dave Smith

Call To Order/Pledge /Roll Call/ Prior Minutes.

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of March 14, 2022 were noted.

A motion was offered by John Tschantre and seconded by James Drumm to accept the minutes referenced above as written. Adopted by vote: AYE: 5 NAY: 0

Public Comment

Steven Peck of Main Street questioned what could be done about the river ditch in his back yard. The ditch runs through several yards and creates issues. It is full of downed trees and debris. He had four feet of water in his back yard last year which drew mosquitoes and washed away his landscaping. This ditch is turning into a swamp and creating a health risk. Property owners gave rights to create the ditch and he wonders who is responsible for the maintenance.

Jeffrey Horton stated that the Town does not own the ditch and therefore cannot do maintenance on it. It is up to the home owner to maintain the ditch.

Thomas Austin stated that the sluice pipe on Upstate property is too small and gets clogged easily. The County is responsible to maintain the area near the bridge.

Steven Peck stated that this used to be a stream but has been dug out, and needs to be maintained. Would be happy if a process could at least be started.

Jeffrey Horton will contact Upstate-John Istler and Soil and Water to see what can be done.

Denice Thompson updated the Board on the progress of the Hope Cemetery. Where the cemetery was once on the verge of being abandoned to the Town, the Hope Cemetery association has been able to dig themselves out of their financial troubles. They have procured donations from the Elmer Smith Memorial fund to assist with building a shed to store equipment, Dalrymple Gravel Company will donate 40 ton of gravel to repair the roads, the Town of Campbell will haul the Gravel and Campbell Building Supply assists with garbage disposal. There will be a voluntary cleanup of the cemetery on April 30, 2022. The Hope Cemetery is looking for additional volunteers to assist in the cleanup.

Joseph Seeley asked what Jeffrey Horton had discovered about the public notices from the Assessor's office being placed in the Clerks e-mail chain.

Supervisor Horton asked the Assessor to explain. Mrs. Smalt stated that she is only required to place the notices where they are fully accessible to the public, the Town's appointed newspaper and the Town Hall.

Mr. Seeley then questioned what would be wrong with placing it in the email chain.

Mrs. Smalt commented that the email did not go to everyone and it "suits 'her' political agendas."

Mr. Seeley stated that it was not a political agenda, it was a notice to the Towns' people.

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Mrs. Smalt stated that not everybody gets the email then asked how many people were on the e-mail. The Clerk replied that there were 70 people signed up.

Mr. Maynard asked how many people got the paper, he only got them on Fridays for the Legal notices, because that is when he thought the legal notices were printed.

Mr. Horton stated that it is Mrs. Smalt's Legal notice and it is up to her where it is posted.

Mrs. Smalt went on to state that in the last meeting Mr. Maynard had said that her appointments were only 10 minutes, and that they were actually 15 minutes during a Reval year, and that is only during the one month when there is a Reval. Taxpayers can come into the office on her regularly scheduled days without an appointment to meet with her. Another statement was made that she is only in her office on Tuesday morning. Mrs. Smalt clarified that she has a regular schedule which is the first and third Tuesday in office all day, and the second and fourth Tuesday she is in the office in the morning and out on field review in the afternoon.

Norman Maynard clarified that Mr. Horton had asked how long the appointments were at the last meeting, and he stated that during the last assessment review they were ten minutes. That is why that was in the last minutes.

Mrs. Smalt stated they were fifteen minutes.

Mr. Horton wanted to make it clear that appointments outside of reassessment would not be limited to ten minutes.

Mr. Maynard then asked if the information on the tax roll was available for people to look at on the Steuben County Website.

Mrs. Smalt stated that the information was updated once per year by the County and available after the final tax roll is filed on or around May 1st. Then the County usually updates the internet in June or July to reflect the updates. It is an active file that is worked on all year, but not updated but once a year on the County website and a link is on our website. It is the property owner's responsibility to monitor the information to ensure it is correct.

Allison Berger presented an article written by Peter Mantius regarding PFAS or forever chemicals found in public drinking water supplies. This article is attached. Mrs. Berger then stated that the Hakes Landfill had samples in 2019 that were in the 940 parts per trillion (PPT) range and that the department recommends a level of 10 ppt., higher concentrations have been found to cause cancer, and other health issues.

Thomas Austin questioned where the samples were taken from, then explained that the amounts would be higher if the samples were taken from the leachate prior to filtering. The remaining material from the landfill is taken to Thurston and dumped on the ground from what he understands.

The Town of Campbell had to test their water supply for four quarters and the levels of these toxins were negligible in all three districts.

REPORTS

Monthly Reports Filed.

It was noted that monthly Town Supervisor's Report dated April 7, 2022 was received from Wendy Oman the Town Bookkeeper, a Bookkeepers report was received from Wendy Oman, A Code Enforcement report was received from Thomas Hargraves, A Tax Collection Monthly Report was received from William Rosplock, and an Assessors report was received from Holly Smalt, Copies were filed with the Town Clerk, and are available upon request.

Highway Report (Thomas Austin)

The New International truck is at Wilbri and will be delivered in mid to late May. The other truck that was ordered has been found and will be sent to Finger Lakes Supply to have the plow and final alterations made to it then be delivered.

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Thomas Austin requested that he be allowed to begin the financing process on the new truck so that it is in place for when it arrives. Five Star has a 4.8% interest rate for a four year loan. There is \$35,142.83 owed on the new equipment after the sale of the old equipment. An amount of \$125,195.87 will need to be financed. He is still looking into Key banks interest rate.

A motion to allow Thomas Austin to begin the financing process with Five Star or Key Bank which ever has the lower rate was made by Michael Austin and seconded by Glenn Vogel and adopted by Roll call vote. Austin, Aye; Tschantre, Aye; Horton, Aye; Drumm, Aye; and Vogel, Aye.

Water Report (Thomas Austin)

Drilling for the Water 1 extension project is out for bid. The first bid notice be in the paper on 04/14/2022.

There have been issues with the meter readers and the software for the water districts. The old meters and software are no longer communicating. Badger Meters have quoted the Town a price to upgrade this equipment, and it must be replaced. The new system will send alerts to a cell phone so issues can be addressed immediately.

There is ample money in districts one and three to cover the cost of the upgrades, district two is tight, and the new district has funds to cover the expense. The new package includes upgrades and service to the meters and software yearly and training on the new system. Without the upgrades the Town is unable to bill for water.

A motion by Michael Austin and seconded by James Drum to allow the purchase of the necessary upgrades and equipment for up to \$16,000.00 was; Adopted by vote: AYE: 5 NAY: 0

Fire Department Report

The Campbell Fire Department will hold a chicken BBQ on May 21, 2022. The Department answered 34 Calls for March and 124 to date in 2022.

E. Campbell Fire Department Report

The E. Campbell Fire Department has gotten a bid for the tanker for \$140,000. They were asking \$150,000 and are waiting to hear back from the bidders. The Department is hosting their first BBQ on the 23rd of April and is holding a raffle for a fishing basket. Chief Frost extended a special thank you to Thomas Hargrave for his assistance on a call they received about smoke at a residence.

Assessor Report

Holley has been getting everything ready to file the tentative roll in May. The Board of Assessment Review is scheduled for May 23, 2022. Mrs. Smalt's hours will change for the month of May as she has to schedule one day on the weekend and one day after four P.M to sit with the roll. All of this will be posted in the Legal Notice and at the Town Hall. The Town Clerk spoke up and stated that she understood that Mrs. Smalt didn't want people to know what was happening in her office, and would not ask to put it in the email. The Supervisor stated that the he did not believe there needed to be comments like that. The Clerk, Mrs. Seeley should stop.

NEW Business

#3 of 2022 NY State Retirement Standard Workday Resolution

Resolution # 3 of 2022 was introduced by Glenn Vogel and seconded by James Drumm:

BE IT RESOLVED, that the Town Board be and hereby establishes the following as a standard work day for elected and appointed officials for the purpose of determining days worked reportable to the NYS and Local Employees' Retirement System:

ALL ELECTED OFFICIALS—Supervisor; Councilperson; Town Clerk; Tax Collector and Town Justice—Five day work week; six hour day.

Superintendent of Highways—Five day work week, eight hour day.

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APPOINTED OFFICIALS-- Code Enforcement Officer; Dog Control Officer; Assessor.—Five day work week, six hour day.

Was Adopted by vote: AYE: 5 NAY: 0

Technology Upgrade

The server that houses the Town's information has reached capacity and will need to be upgraded and moved. Additionally there are three new computers that need to be replaced in the office. Discussion has been had about adding a large screen to the conference room to be used for meetings and trainings. In addition to the large screen microphones and the equipment needed to run the system will need to be purchased. Wendy has procured a quote from CPE in the amount of \$16,405.87 for the whole package. This quote includes the installation and equipment for mounting the new screen, installation set up and installation of the server and computers as well as the screen.

A motion to purchase approve the purchase for \$16,405.87 using ARPA funds was made by James Drumm and seconded by Michael Austin was, Adopted by vote: AYE: 5 NAY: 0

Summer Rec.

A motion to approve the 2022 Summer Rec. Program as long as Covid-19 restrictions are lifted and all mandated safety precautions are followed, was made by James Drumm and Seconded by Michael Austin and was, Adopted by vote: AYE: 5 NAY: 0

Old Business

In the March 14, 2022 meeting the following motion was made, and an amendment including the amount to be transferred is needed and is noted below.

Jacqui was hired to be the part time water administrator, and Wendy Oman has been training her to become the back-up bookkeeper for when Wendy goes to part time. Jacqui has been splitting her time between the departments and therefore Wendy would like to split her wages between the two departments so that the tax payers in the water districts are not paying for 100% of her wages. There would be no increase in pay or time and this would just split the budgeted wages between the departments.

**A motion to allow Wendy to split the wages between the water department and the general side to allow for this wage split and to transfer the funds to 1220.13 Supervisor Personnel Services from 1010.4 contingency was made by Glenn Vogel and seconded by John Tschantre. Adopted by vote: AYE: 4 NAY: 0 absent: 1

A motion to amend the previous motion made at the March 14, 2022 meeting to include the amount needed to be transferred and to read as follows, was made by John Tschantre and seconded by Glenn Vogel:

A motion to allow Wendy to split Jacqui's wage between the supervisors and water departments and to transfer funds in the amount of \$2,300 from A1010.4 contingency to A1220.13 supervisor personnel services. Was Adopted by vote: AYE: 5 NAY: 0

Executive Session

A motion to enter into executive session was made by Glenn Vogel and seconded by James Drumm for Personnel the Supervisor asked Thomas Hargrave to join them at 8:05 pm.

At 8:30 P.M. Michael Austin made a motion to return from executive session, seconded by John Tschantre.

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Voucher Audit – 8:30 p.m.

Vouchers were submitted and approved as follows:

General Fund Vouchers # 100-125	\$ 13,687.65
Street Lighting SL Voucher # 126	\$ 650.38
And Highway Vouchers # 51-66	\$ 36,814.06
Water District 1 SW- Vouchers #20-27	\$ 2,853.55
Water District 2 SW2-Vouchers #10-12	\$ 723.69
Water District 3 SW3-Vouchers #10-13	\$ 2,644.35
Capital Projects H-3 Vouchers # 6	\$ 3,383.96
Trust & Agency TA Voucher # 5	\$ 198.00
For a grand total of	\$ 60,955.64

Adjournment.

There being no further business before the Board, the meeting was, upon motion by Michael Austin and seconded by Glen Vogel, adjourned at 8:32 p.m.

Respectfully submitted,

Michelle Seeley
MICHELLE L. SEELEY
Campbell Town Clerk

DATED:

ATTACHMENTS:

Article read by Alison Berger