

**MINUTES OF TOWN BOARD MEETING OF AUGUST 8, 2016  
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

**PRESENT: Town Board Members:** Michael D. Austin John R. Tschantre; Jeffrey Horton, Terry E. Wheat; **Town Clerk:** Sandra M. Austin; and **Highway Supt. & Water Operator:** Thomas A. Austin.

**ABSENT:** James F. Drumm.

**GUESTS:** Holley Smalt, David Weeks, Marvin Rethmel, Karen Miller, Joseph Hauryski, Wayne Cosier, Deb Baldwin, John DeGraw, Todd Hall, Freda Kuehner, Linda Horton, Tim Olszowy, Ed Tietje, Josh Tietje, Jacob Tietje and John Merrill.

**Call To Order/Pledge /Roll Call/ Prior Minutes.**

Mr. Austin called the regular monthly meeting to order at 6 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of July 11, 2016 were noted. RESOLUTION #1 was offered by Horton and seconded by Wheat to accept the minutes referenced above as written. Adopted by vote: Horton-Aye; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**Public Comment.**

Karen Miller –gave the Fire Dept. report; also since Tom Austin noted we are trying to track the water usage, he asked about getting the water reports from the pool fillings.

Joe Hauryski –discussed with the Board issues the County has been dealing with.

Wayne Cosier –Noted that it's been three times that a truck from the dump tore out the electrical lead into the house because they are going too fast. He said that the wires were left hot for hours.

Ed Tietje – on behalf of the Eagle Scout project of Josh Tietje, asked about the pinpointing of the lot lines. Tom Austin said he would go over the next day and locate the survey pins.

Karen Miller – noted what a great job Deb Baldwin had been doing on the weeds in the sidewalk cracks.

Deb Baldwin – was appreciative of the recognition and wondered what we could do so that weeds wouldn't be growing back; suggests a sidewalk policy.

Freda Kuehner – also commented about the weed problem; could we fill in the cracks?

**Highway.**

Tom Austin discussed the paving work being done with the rented paver; recycling of scrap metal, mowing along roads.

**Water Districts.**

Tom Austin noted that we are losing water somewhere in WD#1. He plans to come up with someone with a listening devise to check the mains; he's already checked the hydrants.

With regard to the policy for new hook-ups needing to pay for the meter, Tom discussed this with the Board. He said that the meters were in the plan when the districts were established so they should not have to pay for the first meter. There was one hook-up that went through under that policy.

RESOLUTION #2 was offered by Horton and seconded by Tschantre that with regard to Water Districts 1, 2 & 3 that new hookups get the first meter free; and that we give credit to Mary Beth Jamison of WD#3, a credit of \$200.00. Adopted by vote: Horton-Aye; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**Building Codes & Dog Control.**

Marvin Rethmel went over his report; see written report on file.

**Town Clerk.**

**History Featuring Campbell.** Sandra Austin noted that the county historical newsletter, Steuben Echoes, had come out with articles featuring Campbell; three were written by herself, filling in for our Town historian. A copy is posted in the Community Bulletin Board; one is on the Robert & Esther Campbell headstone project; one is about Thomas Watson and the third is the Crappy Story.

**Policies of the Town.** The Town Clerk had given copies of the current Town Policies to each Board member for a periodic review: the sexual harassment policy [1994]; the Code of Ethics Policy [Local Law in 2012]; and the Violence in the Workplace Policy [to comply with PESH].

**Other.** She also noted that DEC licenses went on sale August 1<sup>st</sup>; and dog licenses are still straggling in.

**Historian Resignation.**

The Town Clerk noted that Historian, Alice Robie, had given a verbal resignation and turned in her keys and would be submitting a written resignation.

RESOLUTION #3 was offered by Horton and seconded by Tschantre to accept the verbal resignation of Alice Robie; in anticipation of the written resignation. Adopted by vote: Horton-Aye; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**Historian Appointment.**

The Town Clerk noted that she had found someone who was interested in being the historian and gave a copy of the letter of interest from Sallyann Dyer-Congdon. Presently, she is also the historian for Thurston.

RESOLUTION #4 was offered by Wheat and seconded by Horton to appoint Sallyann Congdon as Town Historian. Adopted by vote: Horton-Aye; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**Assessor Report.**

Holley Smalt went over her assessor report; see copy on file.

**Water #1 Extension.**

It was noted that we've contacted Hunt Engineers, Tim Steed, to go ahead with the feasibility study. Hunt had then provided an agreement which was signed and sent back to them. The project cost is anticipated to be \$49,500.00: \$45,000 grant and \$4,500 match. The next step is to form a steering committee and have a meeting to discuss proceeding with the project. Representing the Town Board would be Mike Austin and Jeff Horton.

**Sewer Project w/ Savona.**

Copies of the draft report feasibility study from Peter Martin of Hunt Engineers were given to Board members. It is pretty much the same as it has been for the past few months. Funding of the project is where we are. We need to have information from the experts on the financing which is JC Smith of EFC and Jeff Smith of Municipal Solutions; we will be setting up a joint meeting with Savona also attending—possibly a Monday. For this project we also need a steering committee; representing the Town Board would be Mike Austin and James Drumm, if available; if not, then Terry Wheat.

**Monday Meetings.**

Also the Board was in agreement that we should try to keep our meetings on Mondays; in the past Mondays have been reserved on the calendar for Town meetings.

**Budget 2017.**

It is noted that our staff is currently working on figures YTD and balances for remainder of 2016; we hope to have Dept. Head requests turned in for Wednesday night's meeting. Tom Austin said that he has his figures in for both Highway and Water and that is the major portion of the budget.

**E. Campbell Town Park.**

It was noted that at the end of July we submitted a new grant application for the E. Campbell park; grant requested is approx. \$150,000.00. This was done through Hunt Engineers and Jennifer Vaughn. We should hear by October.

**ZBA Resignation.**

This past month, we received the resignation of Jim Miller who was on the Zoning Board of Appeals. RESOLUTION #5 was offered by Wheat and seconded by Horton to accept the resignation of Jim Miller. Adopted by vote: Horton-Aye; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**ZBA Appointment.**

A letter of interest in being on the Zoning Board of Appeals was received from David J. Swan. RESOLUTION #6 was offered by Tschantre and seconded by Horton to appoint David J. Swan as a Zoning Board of Appeals member to fill the vacancy occurring by the resignation of James Miller. The term would then run to 12/31/2019. Adopted by vote: Horton-Aye; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**Announcements.**

Our next meetings: August 10 Workshop; and September 12 Regular monthly meeting.

**Monthly Reports Filed.**

It was noted that a monthly report was received from Marvin Rethmel as per Codes and Dogs; and Town Supervisor's Report dated 8/8/2016. Copies were filed with the Town Clerk.

**Voucher Audit – 7:18 p.m.**

Vouchers were submitted and approved as follows:

General Fund Vouchers #258-285 totaling	\$ 50,676.91;
And Highway Vouchers #130-140 totaling	\$ 81,686.96;
Street Lighting Voucher #286 totaling	\$ 1,000.23;
Water District 1 SW Vchrs #39-45	\$ 2,446.33;
Water District 2 SW2-Vchr #18	\$ 64.00;
Water District 3 SW3-Vchr #16	\$ 64.00;
For a grand total of	\$ 135,938.43.

**Adjournment.**

There being no further business before the Board, the meeting was, upon motion by Horton and seconded by Wheat, adjourned at 7:27 p.m.

Respectfully submitted,



SANDRA M. AUSTIN  
Campbell Town Clerk

DATED: August 22, 2016.