

**MINUTES OF SPECIAL TOWN BOARD
BUDGET WORKSHOP MEETING OF AUGUST 29, 2016**

PRESENT: Board Members: Michael Austin, John Tschantre, Jeffrey Horton, Town Clerk Sandra M. Austin; Bookkeeper: Wendy Oman; and Highway Supt. Thomas Austin.

ABSENT: Terry E. Wheat and James Drumm.

GUESTS: None.

Compliance with Open Meetings Law.

In order to comply with the Open Meetings Law, a notice of this meeting was e-mailed to The Leader on August 22, 2016 and posted on the Town Clerk's signboard.

Call to Order/ Pledge / Roll Call.

The meeting was called to order at 6 PM by Mr. Austin at the meeting room of the Campbell Town Hall. Mr. Austin led the pledge of allegiance and the Town Clerk took roll call.

Capital Asset Program.

RESOLUTION #1, was offered by Horton and seconded by Tschantre to set the minimum asset value for including in the Capital Asset Listing at \$1,000.00. Adopted by vote: Horton-Aye; Tschantre-Aye; and Austin-Aye.

Preliminary Budget 2017 Review—General and Water 1, 2 & 3.

A review of the budget was had concerning the General and Water 1, 2, & 3 portions of the budget.

There had been no information submitted by the Fire District #1; it was noted--they have until September 20 to submit their info.

Timeline Budget-2017.

A discussion was had concerning the timeline for adopting this year's budget. It would basically be as follows:

- SEP 12 Town Clerk presents tentative budget to Town Board: [NOTE—it can still be revised] Discuss final figures / any budget issues; salaries, etc.;
- OCT 1 Copy of tentative budget with any new changes --is available for Board Members to review
- OCT 11 At the regular monthly meeting --Adopt Tentative Budget and set public hearing for Thurs following election day [Nov 10]; [NOTE: these are the salary figures that will go in the Public hearing notice]**
- NOV 10 Hold Public hearing on 2017 Budget @ 6 PM; can make last minute changes but not to the salaries which were published
- NOV 14 @ Monthly Town Board Meeting—Adopt budget as final

Tax Cap Over-ride Local Law.

A discussion was had about the budget being good with little increase and that what increases were made were offset by decreases. It was noted, however, that this year the assessed value of the Town is less than last year. Another aspect of the budget is that we don't know the final figures yet and there is a certain formula for computing the actual tax cap. With these several unknowns, it was thought wise to adopt the tax cap override law just in case it goes over, however, the thinking right now is that we are in good shape.

The Town Clerk offered a suggested timeline to use as a guide, as follows:

- AUG 29 Budget Workshop --determine the need; if we want to go ahead, the Board should direct that the proposed local law be drawn up --it would be Local No. 1 of the year 2016 -- [*]local law must be properly aged]

*Recent local law adoption procedure was amended; 2 or 3 years ago ---
Procedure says that a copy of the final version must be in hands of all
Town Board members at least 7 days prior to the adoption of local law.

- SEP 12 Final copy of local law could be available for distribution at regular
monthly meeting; would need to adopt Resolution to set public hearing
for October Town Board Meeting [Oct 11] at 6 p.m.—this would allow for
adequate days' notice in the paper.
- OCT 11 Regular Monthly Meeting---Hold Public hearing at 6 p.m. to consider
adoption of Local Law Number 1 of the Year 2016 to override the tax levy
limit. We could then adopt the local law that night.

RESOLUTION #2, was offered by Horton and seconded by Tschantre to direct
that the Town Clerk write up the tax cap override local law as Local Law # 1 of 2016,
the same as last year for presentment at the September monthly Town Board meeting.
Adopted by vote: Horton-Aye; Tschantre-Aye; and Austin-Aye.

Adjournment.

There being no further business before the Board, the meeting was, upon motion
by Tschantre and seconded by Horton, adjourned at 8:27 p.m.

Respectfully submitted,



SANDRA M. AUSTIN
Campbell Town Clerk

DATED: September 3, 2016.