

**MINUTES OF TOWN BOARD MEETING OF APRIL 11, 2016  
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

**PRESENT:** **Town Board Members:** Michael D. Austin John R. Tschantre; Jeffrey Horton, Terry E. Wheat and James F. Drumm (arrived at 7 p.m.); **Town Clerk:** Sandra M. Austin; and **Highway Supt:** Thomas A. Austin.

**ABSENT:** None.

**GUESTS:** Mickey Sonner, Karen Miller, Deborah Baldwin, Wayne Cosier, Robert Ellison, Brenda DeGraw, John DeGraw, Joe McUmbert, Todd Hall, Janet Bates, Denice Thompson, Mary Perry and Brian Gee.

**Call To Order/Pledge /Roll Call/ Prior Minutes.**

Mr. Austin called the regular monthly meeting to order at 6 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of March 14, 2016 were noted.

RESOLUTION #1 was offered by Horton and seconded by Wheat to accept the minutes referenced above as written. Adopted by vote: Horton-Aye; Drumm-Absent; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**Public Comment.**

Joe McUmbert of Campbell Fire Dept., reported on fire calls; he said that there were 25 total calls for March: 2 fire; 16 medical; 1 motor vehicle and 6 misc. At the end of month there were 85 calls.

Robert Ellison of E. Campbell Fire Dept. – noted that they had run report on new alarm assignments and handed them out; also advised 9-1-1 of the plan.

Brian Gee—asking about the property maintenance and no tolerance of inoperable or unlicensed motor vehicles. A discussion was had among the guests in attendance.

Other Comments—none.

**Highway Supt.**

NYSEG Service @ Park---still nothing back from NYSEG.

Four Corners in the Hamlet. –Tom noted that he had asked Bryce Foster of the County to come down and look at the intersection. The signs are there but the problem is that you can't see them until you get there. Mike said that he had spoken with Steve Catherman also about the intersection. The County Officials are looking into it.

**Highway Schooling.**

RESOLUTION #2, was offered by Horton and seconded by Wheat to authorize the Highway Supt. from September 13-16 at Lake Placid. Adopted by vote: Horton-Aye; Drumm-Absent; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**Building Codes & Dogs.**

Marvin gave a report; copy on file.

**Town Clerk.**

**Newsletter**--Sandy Austin noted that The newsletter went out on April 1<sup>st</sup>.; next issue would be July 1<sup>st</sup> and deadline for articles would be June 23<sup>rd</sup>.

**McNutt Run Road Speed Limit Reduction**—Regarding the petition recently forwarded to the County for the extension of the 40 mph speed limit on County Road #17, [McNutt Run Road]— proposed to be extended up McNutt Run Road between #5040 CR 17 and #5288 CR17, the Town Clerk noted that we had just received a letter from DOT which stated that during their study they performed a floating car speed study, and conducted a field review with the DOT personnel. The NYS Trooper Traffic Supervisor also visited the site; they discussed the findings and concluded that the existing 55 MPH was appropriate for the section of road in question. They further stated that the DOT had

conducted an accident analysis of this section of road and did not find a pattern of speed-related accidents and that no speed limit reduction was therefore warranted.

**Water Districts.**

A report from Tom Schwartz was noted; copies were given to Board members. Also, Mr. Schwartz had included a memo about the Cross Connection Control Program; a copy was given to the Board to review and approve. Mike Austin asked that we ask Mr. Schwartz to come to the next meeting.

**Assessor Report.**

Jeff Horton read the assessor report from Holley Smalt which said that she is preparing the Tentative Roll, as well as processing monthly transfers, escrows, field reviews and updating property record cards as well as working with the code enforcement officer on open permits and doing field work to verify recent sales. Deadline for this process is April 16<sup>th</sup>. She has also been meeting with property owners to discuss their assessment and review them. On March 16<sup>th</sup> she attended the monthly assessors' meeting where the topic of discussion was the governor's budget and possible changes to the STAR Program. She went on further to say that Grievance is scheduled for May 24<sup>th</sup> from 4-8 p.m at the Town Hall.

**Historian Project:**

Sandy Austin gave a report on behalf of Alice, saying that she mentioned a couple of months ago that she wanted to work with the historian on a project of the history of the Town that she had gone through for the Comprehensive plan in 2013. What we ended up with was 4 chapters of history of the Town from Day 1, as we called it, to the present day. Joe Pierson & Becky Grace had volunteered to work with her with a goal to get it in a format to put it on the net with narration.

**Water District #1 Extension.**

It was noted that the Town was awarded a grant for \$45,000.00 from the NYS Community Development Block Grant Program for an engineering study working toward servicing the approx. area across the railroad tracks over to Route 415 and extending north to Colonial Coach and south to Seager's Court.

RESOLUTION #3, was offered by Wheat and seconded by Horton to approve the "Request For Qualifications to Conduct an Engineering Study for the Town of Campbell" and to authorize advertising for bids to select an engineering firm to complete the study and authorize the Town Clerk to put a legal ad in the paper for a bid opening on April 29, 2016. Adopted by vote: Horton-Aye; Drumm-Aye; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**Janet Bates' Letter.**

Comments and discussion was had concerning issues brought up by Janet Bates' letter regarding the Rabies clinic; dogs and stray cats. Trash pick-up after yard sale day was discussed; Also, E. Campbell Park -vs- a park in the hamlet area; code enforcement regarding pools, posting regulations in the newsletter and the parking situation near the fire station.

**E. Campbell Park.**

It was noted that several improvements are taking place at the E. Campbell Town Park. Mr. Tschantre noted that Mike Austin had donated a load of gravel. Other projects were being lined up to be done through BOCES.

**Water District #3 Project Close-Out.**

RESOLUTION #4 was offered by Horton and seconded by Tschantre to authorize the Town Supervisor to sign any documents to close out the Water District #3 construction project and put in place the long term financing. Adopted by vote: Horton-Aye; Drumm-Aye; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**E. Campbell Fire Contract.**

It was noted that the contract with E. Campbell Fire Dept. had recently expired and on an emergency-type basis a contract on the same terms as previous was proposed with the amount as per the 2016 budget. This proposed

contract would now expire at the end of 2016 and we will need to negotiate a contract for the next few years. It was discussed that we will need a copy of the insurance binder before releasing the check.

RESOLUTION #5, was offered by Wheat and seconded by Horton to authorize the contract with E. Campbell Fire Dept. as per the above discussion. Adopted by vote: Horton-Aye; Drumm-Aye; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**Special Town Board Meeting – Fire Depts.**

RESOLUTION #6, was offered by Tschantre and seconded by Wheat to authorize setting a special town board meeting for May 4<sup>th</sup> at 6 p.m. at the Town Hall to discuss the fire department issues. Adopted by vote: Horton-Aye; Drumm-Aye; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**Mileage Policy.**

RESOLUTION #7, was offered by Horton and seconded by Wheat to authorize as follows: For the purpose of establishing a policy and standard for requirements for submitting mileage for all departments, the policy will be:

- (a) That for field reviews, dinner meetings, complaint calls, business meetings, etc., that the address destination is listed with the appropriate mileage.
- (b) That for banking at Community Bank, NA or Five Star Bank, NA, the mileage is based on driving to the nearest branch is 18 miles.
- (c) That for business at the Steuben County Office Building, mileage is 22 miles.

Adopted by vote: Horton-Aye; Drumm-Aye; Wheat-Aye; Tschantre-Aye; and Austin-Aye.

**Bookkeeping Service.**

A discussion was had concerning the current bookkeeping service; also for bookkeeping there is the option of going back to the Williamson program which we can look it to. No action was taken.

**Sidewalk District.**

A discussion was had regarding setting up a sidewalk district and having homeowners take care of the sidewalks that border their homes. No action was taken.

**Monthly Reports Filed.**

Complete copy of the Town Supervisor-report was filed with the Town Clerk.

**Voucher Audit – 7:55 p.m.**

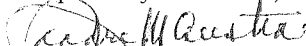
Vouchers were submitted and approved as follows:

General Fund Vouchers #109-138 totaling	\$ 32,222.97;
And Highway Vouchers #51-70 totaling	\$ 28,830.17;
Fire District #1 Voucher #1	\$122,000.00;
Fire District #2 Voucher #1	\$ 74,143.06;
Water District 1 SW Vchrs #15-20	\$ 1,271.14;
Water District 2 SW2-Vchr #7-10	\$ 1,575.54;
Water District 3 SW3-Vchr #5-7	\$ 2,506.25;
For a grand total of	\$262,549.13.

**Adjournment.**

There being no further business before the Board, the meeting was, upon motion by Horton and seconded by Drumm, adjourned at 8 p.m.

Respectfully submitted,



SANDRA M. AUSTIN  
Campbell Town Clerk

**DATED:** April 25, 2016.