

**MINUTES OF TOWN BOARD MEETING OF NOVEMBER 13, 2018  
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW  
YORK**

**PRESENT: Town Board Members:** John R. Tschantre; Jeffrey Horton, Terry E. Wheat, James F. Drumm and Glenn Vogel; **Town Clerk:** Michelle Seeley; and **Highway Supt:** Thomas A. Austin

**ABSENT:** None.

**GUESTS:** Linda Baird, Michael Cosier, Stan Manning, Wayne Cosier, Todd Hall, Joe Seeley, Gordon Hakes, Joe McUmbur,

**Call To Order/Pledge /Roll Call/ Prior Minutes**

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of October 15, 2018 and November 7, 2018 were noted.

A motion was offered by Terry Wheat and seconded by James Drumm, to accept the minutes referenced above as written. Adopted by vote: Wheat-Aye; Tschantre-Aye; Vogel--Aye; Drumm-Aye; and Horton-Aye

**Public Comment**

Joe McUmbur, reported on calls for the month of October there were 3 fire calls, 29 medical, 2 MVA, and 5 Miscellaneous for a total of 39 calls, bringing the total year to date calls to 401.

Jeff Horton mentioned that the second meeting on the proposed Fire District Budget was well done and was more informative than the previous meeting.

Carolyn Wilson from the Benedick Memorial Library in Savona requested permission to leave a "Little Free Library", at the Town Hall to encourage people who can't make it to the Library to exchange books. The Board felt that this was a good idea and gave her permission to bring the box to the Town Hall and talk with either himself or John Tschantre for placement when it is completed.

Wayne Crosier thanked Tom and the Highway department for taking care of the issues that he had mentioned to Tom during the last open Highway Forum.

**Highway Dept.**

Tom Austin noted the projects he had finished on Manning Ridge and Woodcock Roads and explained that striping on Manning Ridge would start next year due to the weather conditions.

**Budget Modifications and Transfers 2018**

**RESOLUTION #66-2018** was offered by John Tschantre and seconded by Glenn Vogel to authorize the following budget transfers:

| DEBIT | CREDIT  | AMOUNT   | DESCRIPTION       |
|-------|---------|----------|-------------------|
| A1120 |         | 30287.24 | Sales Tax Revenue |
|       | A1220.4 | 300.00   | Supervisor        |

Campbell Town Board Minutes for Meeting of November 13, 2018

|                   |            |                 |                          |
|-------------------|------------|-----------------|--------------------------|
|                   | A1410.4    | 300.00          | Clerk                    |
|                   | A1420.4    | 5000.00         | Attorney                 |
|                   | A1620.4    | 2000.00         | Building                 |
|                   | A1680.4    | 500.00          | Payroll                  |
|                   | A9040.8    | 17294.00        | Workers Comp – F1        |
|                   | A9060.8    | 4893.24         | Medical Insurance        |
| <b>DA3501</b>     |            | <b>24293.61</b> | <b>CHIPS Revenue</b>     |
|                   | DA5112.2   | 24293.61        | CHIPS                    |
| <b>DA1120</b>     |            | <b>11343.14</b> | <b>Sales Tax Revenue</b> |
|                   | DA5142.4   | 10000.00        | Snow Removal             |
|                   | DA9060.8   | 1343.14         | Medical Insurance        |
| <b>SW2-2140</b>   |            | <b>1318.65</b>  | <b>Rent Revenue</b>      |
|                   | SW2-9720.7 | 1318.65         | Interest                 |
| <b>TRANSFERS</b>  |            |                 |                          |
| <b>SW2-8310.1</b> |            | <b>840.00</b>   | <b>Personnel</b>         |
| <b>SW2-8310.4</b> |            | <b>400.00</b>   | <b>Admin</b>             |
| <b>SW2-8320.4</b> |            | <b>31.35</b>    | <b>Erwin water</b>       |
| <b>SW2-9030.8</b> |            | <b>90.00</b>    | <b>Social Security</b>   |
|                   | SW2-9720.7 | 1361.35         | Interest                 |

Adopted by vote: Wheat-Aye; Tschantre-Aye; Vogel--Aye; Drumm-Aye; and Horton-Aye

**Water Dept.**

Tom Austin noted that the inspections on Water District 3 will begin soon and that the inspection on Water District #1 received a favorable rating.

**Assessor Report**

Mr. Horton read the report from Holley Smalt dated 11/13/2018.

**Code Enforcement/Dogs Report**

Jeff read Marvin’s report and noted that a change in hours had been posted for the Code Enforcement Office and that Marvin will be working at the County Building going forward to assist with Addison permits and other duties that are for Addison’s benefit. He will no longer assist with those duties here at the Campbell office.

**TOWN CLERK**

Michelle Seeley noted that the AED cabinets had been installed and linked to the alarm system; the alarms are set to notify AMR and the Fire Department in case of emergency.

Also the Town Clerk noted that there are two (2) Vacancies on the ZBA that need to be filled. There is an announcement on the website that has the description of the responsibilities and positions available.

**Annual AOT New York City Training**

The annual Associations of Towns meeting and training will be on February 17-20, 2018. Wendy will need to know who is going this year so that she can register them and make travel arrangements.

**Water Re-levies for the Year 2018**

Wendy Oman had submitted a listing of the water accounts that are at least two months behind by amounts of \$100.00 or more [copy

attached]. For Water District #1 the total was \$16,027.08; For Water District #2 the total was \$1,496.73 and for Water District #3 the total was \$8,540.12 making a grand total of \$26,063.93. She said she would be accepting payments up to November 28<sup>th</sup> and then we will turn the remaining accounts over to the County for re-levy.

Following discussion regarding the water levies, **RESOLUTION #67-2018**, was offered by James Drumm and seconded by Terry Wheat to authorize the water re-levies per the listing for Water Districts 1, 2, & 3 for the Year 2018 for a total sum of \$26,063.93; which amount may be reduced by payments received by November 28<sup>th</sup>.

Adopted by vote: Wheat-Aye; Tschantre-Aye; and Drumm-Aye; Vogel-Aye; and Horton-Aye.

### **Proposed Joint Sewer District**

Jeffrey Horton read the required SEQRA for the proposed Savona Campbell joint sewer district formation: The Following **Resolution #68-2018** was introduced by Terry Wheat and seconded by Glenn Vogel;

**RESOLUTION WITH REFERENCE TO THE PROPOSED  
TOWN OF CAMPBELL AND VILLAGE OF SAVONA, STEUBEN  
COUNTY, NY  
WASTEWATER COLLECTION PROJECT  
STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)  
LEAD AGENCY ESTABLISHMENT**

**WHEREAS**, septic systems in the Village of Savona and Town of Campbell are suspected of contributing to ground and surface water degradation; and

**WHEREAS**, replacement septic systems of modern configuration are prohibitively expensive and may not offer a practical solution for many on-site wastewater treatment problems; and

**WHEREAS**, engineering reports prepared by Hunt Engineers identifies construction of new wastewater collection facilities as the best long-term solution to wastewater needs in the Village of Savona and along the Route 415 corridor in the Town of Campbell; and

**WHEREAS**, the proposed new wastewater capital improvements consist of a new municipally owned non-agricultural use in one or more Agricultural Districts formed under provisions of NYS Agriculture and Markets law; and

**WHEREAS**, various regulatory, funding and public approvals will be needed in the planning and development of the proposed improvement projects:

**NOW, THEREFORE, LET IT BE RESOLVED THAT:**

1. The Town Board of the Town of Campbell determines pursuant to Article 8 of the Environmental Conservation Law and the regulations contained in 6 NYCRR Part 617, hereafter called SEQRA, that the proposed project is a Type I action under SEQRA, and therefore a Full Environment Assessment Form (FEAF) must be prepared.
2. The Town Board declares its intent to establish itself as lead agency in the coordinated review of this action;
3. The Town Clerk or agent of the Town Clerk shall notify all Involved Agencies of the Town Board's intention to designate itself lead agency.
4. A coordinated review will be performed.
5. This resolution shall take effect immediately.

Adopted by vote: Wheat-Aye; Tschantre-Aye; and Drumm-Aye; Vogel-Aye; and Horton-Aye.

**Water #1 Extension**

The Town Clerk read the SEQRA for the Water extension project: The Following **Resolution #69-2018** was introduced by James Drumm and seconded by Terry Wheat;

**WATER EXTENSION PROJECT  
STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA)  
LEAD AGENCY ESTABLISHMENT**

**WHEREAS**, septic systems in the Village of Savona and Town of Campbell are suspected of contributing to ground and surface water degradation; and

**WHEREAS**, engineering reports prepared by Hunt Engineers identifies construction of new water service facilities as the best long-term solution to water needs along the Route 415 corridor in the Town of Campbell; and

**WHEREAS**, the proposed new water capital improvements consist of a new municipally owned non-agricultural use in one or more Agricultural Districts formed under provisions of NYS Agriculture and Markets law; and

**WHEREAS**, various regulatory, funding and public approvals will be needed in the planning and development of the proposed improvement projects:

**NOW, THEREFORE, LET IT BE RESOLVED THAT:**

1. The Town Board of the Town of Campbell determines pursuant to Article 8 of the Environmental Conservation Law and the regulations contained in 6 NYCRR Part 617, hereafter called SEQRA, that the proposed project is a Type I action under SEQRA, and therefore a Full Environment Assessment Form (FEAF) must be prepared.
2. The Town Board declares its intent to establish itself as lead agency in the coordinated review of this action;
3. The Town Clerk or agent of the Town Clerk shall notify all Involved Agencies of the Town Board's intention to designate itself lead agency.
4. A coordinated review will be performed.
5. This resolution shall take effect immediately.

Adopted by vote: Wheat-Aye; Tschantre-Aye; and Drumm-Aye; Vogel-Aye; and Horton-Aye.

**Shared Services Contract**

Tom explained that he would like to continue to use shared services with Steuben County; he requested that he be given permission to sign to renew the shared services contract when the time comes. This is an agreement that the Town enters into every 5 years that allows us to partner with Steuben County on multiple projects.

**Resolution #70-2018** was offered by Terry Wheat and seconded by Glenn Vogel to allow Tom to sign the Shared Services Contract and return it to the Town Board once it has been completed.

Adopted by vote: Wheat-Aye; Tschantre-Aye; and Drumm-Aye; Vogel-Aye; and Horton-Aye.

**Street Lighting**

During the year there have been many street light issues as the current lights are aging and are in need of replacement. Jeff, Tom and Wendy have been working with NYSEG to get the street lights repaired; during the last repair cycle the NYSEG representative spoke to Tom and Jeff about grants and programs that would help the Town update the lights to a more energy efficient type of light (LED) and save the Town approximately 1/3 on energy costs. In order for the Town to be added to the list to look for programs and grants that may be available a signature is required on the agreement. Due to the timing of the letter Tom requested that Jeff be given permission to sign and return the letter if it comes in before the next scheduled meeting.

A motion made by Glenn Vogel and seconded by Terry Wheat to allow Jeff to sign the letter to be added to the list of applicants for grants and programs to update the street lights in the Town of Campbell was adopted by vote:

Adopted by vote: Wheat-Aye; Tschantre-Aye; and Drumm-Aye; Vogel-Aye; and Horton-Aye.

**EOY Meeting**

A motion by John Tschantre and seconded by Terry Wheat was made to set the End of Year Meeting for December 19<sup>th</sup> at noon at the Campbell Town hall.

Adopted by vote: Wheat-Aye; Tschantre-Aye; and Drumm-Aye; Vogel-Aye; and Horton-Aye.

A public Hearing Notice will be sent to the Leader to announce the meeting.

**Monthly Reports Filed**

It was noted that monthly reports were received from the Town Supervisor dated Oct. 4, 2018; and Nov. 2, 2018 Copies were filed in the Town Clerk's Office.

**Voucher Audit – 8: 30 p.m.**

Vouchers were submitted and approved as follows:

|   |                           |
|---|---------------------------|
| General Fund Vouchers #373-398 totaling | \$ 32448.08;              |
| Highway Vouchers #167-182 totaling      | \$ 2,775.97;              |
| Water District 1 SW- Vouchers #55-59    | \$ 1,177.55;              |
| Water District 2 SW2-Vouchers # 19      | \$ 12.00;                 |
| Water District 3 SW3-Vouchers #20-21    | \$ 237.00;                |
| Trust & Agency TA Voucher # 36          | \$ 162.00;                |
| Street Lighting SL Voucher # 374        | \$ 1,129.84               |
| <b><i>For a grand total of</i></b>      | <b><i>\$77,942.44</i></b> |

**Adjournment.**

There being no further business before the Board, the meeting was, upon motion by Tschantre and seconded by Wheat, adjourned at 8:35 p.m.

Respectfully submitted,

Michelle Seeley,  
Campbell Town Clerk

**DATED:** November 19, 2018

**ATTACHMENTS:** 2018 FY Budget & Re-Levy Listing,

\*SEQRA for Water District #1 expansion, SEQRA for Proposed Joint Sewer District formation has been submitted to Town Clerk and is on file.

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Campbell Town Board Minutes for Meeting of November 13, 2018

Distribution list

Nov. 13, 2018---- t.b. minutes---

Town Board – 5

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