

**MINUTES OF TOWN BOARD MEETING OF October 15, 2019  
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

**PRESENT: Town Board Members:** Jeffrey Horton John R. Tschantre; Glenn Vogel, Terry E. Wheat and James F. Drumm; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas A. Austin; **Code Enforcement Officer:** Thomas Hargrave; **Dog Control Officer:** Randy Akins **Deputy Town Clerk:** Teri Winnie

**ABSENT:**

**GUESTS: Joseph Seeley, Linda Baird, Wendy Oman, Randy Johnson, Craig Johnson, Ronald Morse, Stanley Manning, Shirley Kirkham, Samantha Smith, Jayden Johnson, James Johnson, Jim Harrison, Wayne Cosier, Robert McGee, Gordon Hakes, Hope Fultz, Karen Graham**

**Call To Order/Pledge /Roll Call/ Prior Minutes.**

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of September 9 and September 13 were noted.

A motion was offered by Terry Wheat and seconded by James Drumm to accept the minutes referenced above as written. Adopted by vote: AYE: 5 NAY: 0

**Park Grant Update**

The Town has applied for the Park Grant and has received it, the next step in the process, sending the information to the Parks and Recreation Department is underway.

**Eagle Scout Project Jayden Johnson**

Hello my name is Jayden Johnson, I am a Life Scout from Troop 2 in Corning NY. I'm here tonight to present my Eagle Project to you and ask your permission to do my project at the East Campbell Park.

I also play rugby for the Corning Lions who play at the park. Currently there is no place to store our equipment so I'm proposing to raise money to buy a shipping container to put in the town park to use to store the teams equipment in. The team is only 4 years old and both the boys and girls teams placed third in the state championships last year. Because of this the team is growing and we need more space for the equipment.

If the town approves this I would have the container placed where you would like it so it is not in the way of other activities. I will have gravel put down to level the ground and will paint the container with the team logo. I am also going to landscape around it to make it look good.

I believe rugby is growing fast because anyone can play and the game promotes good sportsmanship, respect, teamwork, effort, intensity, and brotherhood. The town's support of the team so far has resulted in kids from Elmira, Horseheads, Corning, Canisteo, and Addison being able to play and many are also now playing in college.

If you approve my project the team will be able to continue to grow and allow more kids to play. Thank you for allowing me time to present tonight I would be happy to answer any questions.

Comments from the Board.

John Tschantre

What is the time frame: Jayden expects to be done by March of 2020.

What type of container and size: Jayden expects to purchase a used shipping container 20'-40' long.

Jeffrey Horton comment: Because it is mobile it will not affect the grant.

Wendy Oman Comment: Will need all receipts to send for grant.

A motion made by James Drumm to accept the proposed Eagle Scout Project as described above was seconded by Glenn Vogel.

Adopted by vote: AYE: 5 NAY: 0

**REPORTS**

**Monthly Reports Filed.**

It was noted that a monthly report was received from the Town Supervisor's Report dated October 15<sup>th</sup>. Copies were filed with the Town Clerk.

**Highway Report (Thomas Austin)**

Thomas Austin updated the Board on the work that had been done at the park as required by the NYMIR inspection. The brackets and chains have been removed from the swing set and the pipes from the ends of the swing structure that had been damaged has also been removed. The main Structure is still there but there are no swings attached.

Thomas Austin attended the Highway Conference from September 17-21. The classes were informative and gave information on emergency response for snow storms, the

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people in the field will contact Tom and give him the information that he will pass on to the Board.

He learned about a salt reduction plan where the salt is mixed with magnesium chloride, he is looking into it.

Tom attended a legal roundtable discussion where the Pave NY, and Extreme Winter Recovery programs were discussed. These programs are coming to an end at the end of 2019. A new Capital Project by the State is being looked into. Tom will gives the Board more details as he gets them.

Phase 2 of the ice storage area has begun Tom was waiting on the silk fence. The silk fence has arrived and the end of the 2<sup>nd</sup> cutting is finished. The material left in the field and the mowing are completed. The Mowing took 3 days as opposed to the 2 weeks it would have taken Thomas Austin to do the job. The grinding project was completed in 1 1/2 days.

Tom has contacted the paving company that did the work on Tannery Road and they still have not come to a solution to the bump in the road. The Highway Department has been doing hot top patch work and working on the dirt roads. The binder has been laid down on King Hill Road.

**Water Report (Thomas Austin)**

Of the 3 C-metrics Meters used for flow 2 are in need of replacement or repair. The Water plant is relying on 1 right now. Tom hopes to replace 1 at a cost of around \$700, and see if the other can be repaired.

**Bookkeeper Report (Wendy Oman)**

**October 15th Board Meeting – Bookkeeper Report**

**Revenue Notes**

Regular monthly revenues received from Town Clerk and Court Clerk. All accounts settled and Supervisor report given to Jeff for review, signature and submitted to the Town Clerk.

**Highway Revenue Received**

CHIPS	\$32,247.22
PAVE NY	\$29,684.41
WIRP	\$24,241.52

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**Budget Adjustments for Town Board Approval**

**Resolution is Needed to make 2 budget modifications to the 2019 Approved Budget**

|            |          |                |                                                    |
|------------|----------|----------------|----------------------------------------------------|
| Debit A599 | \$17,500 | Credit A1010.4 | Not in budget: Crooker \$13,500 & phones \$4,000   |
| Debit A599 | \$12,500 | Credit A8340.4 | Not in budget: Municipal Solu & Atty bill -H2O ext |

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A Resolution to approve the Budget Adjustments as described above was made by Glenn Vogel and seconded by Terry Wheat.  
Adopted by vote: AYE: 5 NAY: 0

**OTHER NOTES:**

New phone installation is scheduled for 10-16-19.

1<sup>st</sup> water re-levy notice was printed on September’s water billing postcards.  
2<sup>nd</sup> water re-levy notice letter will be mailed to all one EDU tax property owners with the October water billing.

NYMIR: Inspection on 8-7-19 with Michelle Leroux. Letter and inspection results with our reply attached. After Jeff’s review I will make any corrections and mail.

**Dog Control (Randy Akins)**

Randy has been following up with delinquent dog license list and will come in and go over the changes and updates on October 16, 2019 with the clerk.  
Mr. Akins asked the Board about the Proposed Local Law that was discussed in a meeting with Jeffrey Horton (Town Supervisor), Randy Akins (DCO) and Michelle Seeley (Town Clerk) on August 26, 2019.  
Mr. Horton explained that Due to timing issues the Town Attorney, Mr. Buck, had asked him to prioritize the list of things that the town was proposing between the Water Extension project, the Fire District Dissolution and the Dog Law. Mr. Horton advised the attorney that the Water Extension project and the proposed dissolution of the Fire District had to take president and that the Proposed Dog Law could wait until November.

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Randy asked the Board about deputizing Mary Akins as his Deputy DCO. Mr. Horton stated that the attorney was still looking into the nepotism law that is in place here in Campbell. Randy stated that his wife helps him with his record keeping and contacts dog owners to help with getting the licenses updated as needed. Randy has another DCO that steps in when he is out of town or unable to go to a call, Mary is never dispatched to a dog call. Because the position is unpaid, the Town Supervisor said that Randy may be able to deputize Mary Akins.

The DCO reported that he had gotten a quote for the uniform shirts and patches. The shirts are \$28.95 each and the minimum patch order is 6 patches. Mr. Akins requested permission to order 2 shirts and have the patches made up. He will turn in a voucher and the Town will pay for the uniform shirts.

Randy responded to one dog call this month and has turned in a report which is attached.

### **Codes (Thomas Hargrave)**

Building Department:

There were 11 permits issued this period.

(5) Roofs, (1) accessory bldg., (2) additions, (1) deck, (1) septic, (1) interior remodel There were 12 building permit inspections completed. There were (6) violation inspections 99% resolved:

8402 Cty. Rte 333

4310 Tannery Road

No response from homeowners. (30) Day notice to remedy to be sent certified mail this week. I will start depositions since I am sure they will most likely not respond to certified mail.

(1) 4906 Cty Rte 125. Met with homeowners to resolve issues with excessive vehicles and uninhabitable mobile home. Provided information to help them correct these issues. (Thanks Michelle)

The county owned property at 8867 Rte 415 still no response to action plan Received (3) complaints from residents. These are still on the list to be addressed Waiting on response from Steuben Cty Fire Investigator for fire at 39 Big Oak in Hidden Forest Park so we can proceed with the disposition of damaged property.

There is (1) Floodplain Dev. Permit and Site Plan Permit application for Planning Board meeting this month.

### **Assessor Report (Holly Smalt)**

The following report will bring you up-to-date on the activities of the Assessor's Office.

This month I have been processing monthly transfers, escrows, & other misc. administrative duties along with reviewing properties for the reassessment.

School Tax Bills went out the first week in September. If a property owner has a question regarding their bill they need to contact the school tax collector at the number on the bill. If they have a question regarding their STAR Exemption they need to contact the Department of Taxation and Finance at (518-457-2036). This is only for NEW STAR Applicants that have registered for the STaR Credit after March 1, 2015. All other STAR questions should be directed to me.

September 19th I attended our monthly assessor's association meeting.

I attended training on October 2<sup>nd</sup> for Ethics. This course is required the year of reappointment. It was a very beneficial class with lots of questions and answers.

Once again if there are any questions or comments, please feel free to contact me.

### **Town Clerk Report (Michelle Seeley)**

The Leader has raised their price for Affidavit of Publications. The price prior to October 1, 2019 was \$5 but has gone to \$25. This will not include the cost of the publication of Public Hearing notifications, which are mandated by law, and must be placed in a "paid publication" such as the Corning Leader.

Our Planning Board application fee for Subdivisions or Site Plans is currently \$25 which up to this point covered the cost of the publication fee as well as the Affidavit. Public Hearings are required for any Subdivision or Site Plan. Because of the increase in the fee charged by the

The new Deputy Town Clerk is working out well and is learning about the little jobs associated with the position. I have asked her to sit in on a couple of meetings so that she will be able to take minutes as needed.

I have had a request from Maryalice Little to start an email list that will send emails with the public hearing and special meeting announcements to people in the community. This suggestion is a good one, as you know not many people get the Leader and therefore are not aware of the meetings that are not regularly scheduled. This email list can also be used to inform the public of cancelations for meetings. I will build the address list in my email and be responsible for sending out the notifications. Basically

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the notices will be a copy and paste of what we are sending to the Leader. I know how much this Board wants to keep the public up to date on what is going on in the community and I feel that this will be a valuable tool to assist in that endeavor.

A motion to raise the price of the Planning Board application for Site Plans and Subdivisions from \$25 to \$50 was made by James Drumm and seconded by John Tschantre.

Adopted by vote: AYE: 5 NAY: 0

**Fire Department Report**

Linda Baird of The Campbell Fire Dept., reported on fire calls; 30 Medical calls, 6 Fire calls, 1 Motor Vehicle Accident Call, and 6 miscellaneous calls for a monthly total of 43 calls in September and a year to date total of 342.

**Review of Revised Tentative Budget**

Review of Revised Tentative Budget

2020 revised tentative budget filed with the town clerk.

A motion to accept the revised tentative budget with suggested changes as the 2020 preliminary budget was made by Terry wheat and seconded by Glenn Vogel

A roll call vote was called; Terry Wheat: Aye, John Tschantre: Aye, Jeffrey Horton: Aye, James Drumm: Aye, Glenn Vogel: Aye

The 2020 preliminary budget will be available for public review October 16th 2019 at noon.

**NEW Business**

A motion to set a Public Hearing for October 28, 2019 at 7pm to discuss the 2020 Preliminary Budget, Tax Cap Override, and any other town business was made by James Drumm and seconded by John Tschantre.

Adopted by vote: AYE: 5 NAY: 0

**Public Comment**

Mr. Gordon Hakes asked about the sale of the timber from the Town owned land on Wolf Run Road. Jeffrey Horton stated that the timber was sold and that the Town received an additional \$5000 for use of the landing. Mr. Hakes wanted to know why the town had not yet sold the property. Mr. Horton explained that the town was better off holding the property and selling the timber, as the amount of the sale and lost tax revenue equal far less than the town makes on the sale of the timber.

Mr. Jim Harrison asked about the travel trailer that is parked on Cross Street Ext. that is in the right of way for the town. Tom Hargrave said he is looking into it and that the owner has been notified. This is an issue that the town has been trying to resolve for a while. Tom Hargrave will keep the Board updated on the progress of this situation.

Mrs. Hope Fultz requested an update on the property located at 5234 County Route 125. Tom Hargrave explained that he has contacted the owner of the property in person and by Certified Mail. The state has laid out a procedure that has to be followed and the next step is litigation and a judgement. He will keep the Board updated on the progress of this situation.

**Announcements**

Trick or treat 5-7pm October 31<sup>st</sup>

Town Hall closure November 11<sup>th</sup>

Town Board Meeting 7:00pm November 11th

**Voucher Audit – 8:13p.m.**

Vouchers were submitted and approved as follows:

General Fund Vouchers # 328-353 & 355-360	\$ 51,150.66
Highway Vouchers # 159-176	\$ 94,496.50
Water District 1 SW- Vouchers # 54-65	\$ 1,782.60
Water District 2 SW2-Vouchers # 19-20	\$ 652.30
Water District 3 SW3-Vouchers # 22-25	\$ 2,456.45
Street Lighting SL Voucher # 354	\$ 924.85
Trust & Agency TA Voucher # 10	\$ 173.00
For a grand total of	\$ 151,636.36

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**Adjournment.**

There being no further business before the Board, the meeting was, upon motion by Jeffrey Horton and seconded by Glenn Vogel, adjourned at 8:17 p.m.

Respectfully submitted,

MICHELLE L. SEELEY  
Campbell Town Clerk

**DATED:** October 18, 2019.

ATTACHMENTS:

Campbell Town Board Minutes for Meeting of October 15, 2019

Distribution list

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Town Board - 5

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Assessor

Hwy.

CEO

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