

**MINUTES OF TOWN BOARD MEETING MAY 11, 2020  
HELD AT THE TOWN HALL, 8529 MAIN ST., CAMPBELL, NEW YORK**

**PRESENT: Town Board Members:** Jeffrey Horton John R. Tschantre; Glenn Vogel, and James F. Drumm; **Town Clerk:** Michelle L. Seeley; and **Highway Supt:** Thomas A. Austin; **Code Enforcement Officer:** Thomas Hargrave; **Dog Control Officer:** Randy Akins

**ABSENT:** Terry Wheat

**GUESTS:** Linda Baird, Andrew Hain

**Call To Order/Pledge /Roll Call/ Prior Minutes.**

Mr. Horton called the regular monthly meeting to order at 7 p.m. at the meeting room of the Campbell Town Hall and led the pledge of allegiance. The Town Clerk then took roll call. The minutes of April 13, 2020 were noted.

A motion was offered by John Tschantre and seconded by James Drumm to accept the minutes referenced above as written.

Adopted by vote: AYE: 4 NAY: 0 absent: 1

**Announcement**

Effective on Friday May 15, 2020 the town Hall will reopen to the public, tables have been placed in front of the Court Clerk's office and the Town Clerk's office, to enforce social distancing guidelines. Additional measures such as blue tape measuring a 6 foot distance between customers has been put on the floor, a sign in book for ALL traffic has been provided. Both doors will remain unlocked due to handicapped parking being in front of the Town Hall and most people parking in the back. The Board room has been set up with chairs and tables placed at a six foot distance for meetings. These precautions will remain in effect until further notice.

**REPORTS**

**Monthly Reports Filed.**

It was noted that monthly Town Supervisor's Report dated May 6, 2020 was received from Wendy Oman the Town Bookkeeper, a Copy was filed with the Town Clerk.

**Highway Report (Thomas Austin)**

There have been a couple of snow incidents since the COVID-19 pandemic started, there were no issues. The Highway department has been ditching, cutting downed trees, cold patching, grading, and spreading gravel. The stone project near Mc Chesney's has been completed.

The Highway crew has been picking up garbage along the town roads and thus far have collected 56 tires, 4 couches, 3 chairs and TV sets.

Thomas Austin spoke with Tim Steed of Hunt Engineering about the remediation of the tennis court at the Campbell Park. The cost estimate of \$50,000-\$60,000 for remediation due to asbestos is prohibitive, however the existing tennis court can be covered with asphalt, can be used for parking with the addition of a fence.

**Water Report (Thomas Austin)**

Thomas Austin still needs 12 hours of training for renewal of 2020 certification. Due to the Covid-19 situation, training has been canceled. Thomas is unsure if training will be rescheduled.

**Bookkeeper Report (Wendy Oman)**

**May 11, 2020 Board Meeting – Bookkeeper Report for April 2020**

**Revenue Notes**

Regular monthly Revenue received from the Town Clerk and the Court Clerk. All Bookkeeper accounts settled and Supervisor report given to the Town Supervisor for signature.

**Additional Revenue Received**

Hometown Hero Projects – 56 Banners	\$ 3,895.00
Casella 1 <sup>st</sup> Qtr Host fee	\$39,312.23
Casella Manning Ridge Rd – Highway	\$50,000.00

**Transfers Needed by Approval of Board**

<b><u>FROM</u></b>	<b><u>\$\$\$\$</u></b>	<b><u>TO</u></b>	<b><u>REASON</u></b>

**Dog Control (Randy Akins)**

On 4/15/20 I received a call at 1:15 a.m. from 911, a trooper needed my assistance on the bottom of Taft rd. They were at the scene of a MVA and the lady had a dog in the car and they wanted me to remove the dog. I immediately went to the area and when I arrived I spoke with trooper Brooke and he told me that they had taken the dog to the owners residence, he apologized for having me drive all of the way there for nothing. On 4/17/20 I received another call from Mr. Kyle Peterson about his neighbor's dog. I called him when I returned home and told him I would be down the following morning. I went to the Justin Morse residence at 10:00 a.m.

On 4/20/20 and I explained to him that if I received one more complaint about his dogs that I would be issuing tickets for such and I told him that the two dogs needed to be licensed, he assured me that he would take care of the problem, I have not received any more calls. On 4/27/20 I received a call from a Mrs. Francis Davis who resides on Meads creek rd. about two of her neighbor's dogs running at large on her property, she is elderly and was concerned for her safety. I immediately drove to her residence and upon speaking with her I was able to locate the residence where they belonged. I spoke with Mr. Anthony Vanhouten about the complaint and he told me that the dogs had jumped the fence, he assured me that the dogs were not aggressive. I stopped back at the Davis residence to let him know that the dogs were not aggressive. The following day I received another call about the same two dogs from a Mr. Al Smith who also resides at Meads creek rd. I returned to the Vanhouten residence that afternoon and upon speaking with the wife, who was not happy to see me, I told her this was their last warning about the dogs and that if I returned they would be receiving tickets for allowing their dogs to run at large. Apparently they had purchased a harness for the one dog and he chewed through it, I told her that they needed to keep them confined or else, I think they got the message.

**Codes (Thomas Hargrave)**

**1. There were 8 building permits issued**

**(1) Pavilion**

**(1) Fence**

**(4) Sheds**

**(1) Each driveway, demolition**

**2. There were (7) permit inspections**

**3. Work has started on the rebuilding of Austin Construction Buildings**

**4. Received document package for proposed retail store on Main Street**

**5. Burning law proposal will be ready for review by board members John T and Glen V by 5/25/2020 for their inputs**

**6. Planning Board will receive list of Zoning issues within the Town that need clarification.**

**Will prioritize asap at June meeting and assign members the tasks to help initiate re-**

**solving these issues**

**7. I will be attending Session 1 of my code training this week on line in my office**

**Assessor Report (Holly Smalt)**

Dear Board Members,

The following report will bring you up-to-date on the activities of the Assessor's Office.

I have been busy working on preparing the Tentative Roll as well as continuing to process monthly transfers, escrows, doing field review to verify recent sales & other misc. administrative duties. The cut-off date for processing of the Tentative Roll was April 14<sup>th</sup>.

The Tentative Roll was filed with the Town Clerk and a legal notice was published on May 1st in The Leader stating that the Tentative Roll has been filed and a notice posted at the town hall.

Change of Assessment Notices were mailed out on May 5<sup>th</sup>.

I will be in attendance with the Tentative Roll the following days:

May 5<sup>th</sup>, May 12<sup>th</sup>, & 19<sup>th</sup> from 9-1 pm by appointment.

Grievance is scheduled on May 26th from 4pm – 8pm at the town hall. With COVID-19 we will only be permitting one grievance at a time into the meeting room while practicing social distancing and everyone is permitted to wear a mask.

Attached is an Assessment Calendar from Tentative Assessment Roll filing date May 1<sup>st</sup> to Final Assessment Roll filing date July 1<sup>st</sup> for your review.

Once again if there are any questions or comments, please feel free to contact me.

**Supervisor Report (Jeffrey Horton)**

**Town Clerk Report (Michelle Seeley)**

Due to the fact that gatherings of more than 10 people are prohibited at this time, the 2020 rabies clinic has needed to be postponed until further notice. Several of the dog owners in the community count on this low cost clinic for vaccinations. Because of the COVID-19 pandemic, where several people have been laid off and other free clinics have been postponed, I would like to the extend dog licensing deadline from June 30, 2020 to October 1, 2020 to give those who need time to find an alternate source for vaccinations a chance to get their dogs rabies shots.

A motion made by Glenn Vogel and seconded by James Drumm to extend the dog licensing period until October 01, 2020.

Adopted by vote: AYE: 4 NAY: 0 absent: 1

Home Town Hero Banner sales have exceeded expectation. Thomas Austin and I would like to reach out to Casella Hakes for and additional donation to pay for 20 more sets of hardware. Once those are sold a wait list will be put into place for future orders.

**Fire Department Report (Linda Baird)**

Linda Baird of Campbell Fire Dept., reported on fire calls; 15 Medical, 7 Fire, 2 MVA, 3 Misc. May total 27 YTD Total 139.

**NEW Business**

**Old Business**

Summer Recreation

Jeffrey Horton discussed the summer recreation program with Paula Ayers. Because the bathrooms and swimming pool cannot be used at this time at the Campbell Campground, due to the COVID-19 situation, and because extra staff would be needed to monitor social distancing regulations, it was suggested to cancel the program for the 2020 season.

A motion by James Drumm to cancel the 2020 Summer Rec program was seconded by Glenn Vogel.

Adopted by vote: AYE: 4 NAY: 0 absent: 1

**Voucher Audit – 7:37 p.m.**

Vouchers were submitted and approved as follows:

General Fund Vouchers #134-148 & 150-153	\$ 18,471.98
And Highway Vouchers #81-91	\$ 78,837.99
Water District 1 SW- Vouchers #25-32	\$ 80,442.37
Water District 2 SW2-Vouchers # 13-14	\$ 71.75
Water District 3 SW3-Vouchers #13	\$ 35.00
Trust & Agency TA Voucher # 5	\$ 173.00
Street Lighting SL Voucher # 149	\$ 466.13
For a grand total of	\$ 178,498.22

**Adjournment.**

There being no further business before the Board, the meeting was, upon motion by Jeffrey Horton and seconded by John Tschantre, adjourned at 7:39 p.m.

Respectfully submitted,

MICHELLE L. SEELEY  
Campbell Town Clerk

**DATED:** May 25, 2020.

ATTACHMENTS:

Campbell Town Board Minutes for Meeting of May 11, 2020

Distribution list

[date] \_\_\_\_\_ 2019---- t.b. minutes---

Town Board - 5

Plann Bd-6

Assessor

Hwy.

CEO

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