



Town Board Meeting

Minutes

Monday, May 8, 2023 at 7:00 pm

Attendees: Board Members: Jeffrey Horton, John Tschantre, James Drumm, Glenn Vogel. Bookkeeper Wendy Oman, Highway Superintendent Thomas Austin, and Town Clerk, Michelle Seeley

Guests

1. Pledge / Call to Order / Roll Call

Minutes:

Attending Water District #4 Q&A: Supervisor Jeffrey Horton, Deputy Supervisor John Tschantre, Michael Austin, James Drumm. Glenn Vogel. Projects Manager, Wendy Oman, Highway Superintendent, Thomas Austin, Water Administrator, Jacqui Kohman, Town Clerk Michelle Seeley. Engineer Tim Steed.

Water District 4 Members of the public: Dean Stroble, John Istler, Roger Rose, Mina Wheeler, Sherry and Ira Coots, Joyanne Kerr, Darceia and Denny Stefleck, Elenore Brennan, Rick and Denice Thompson, Michael Bohlen, Dan Ratchford, Dave Pruden, Jerry Deghequi, Rob Kiphut, Rosanne Rivas, Kathy Reynolds, J JP Alust

Regular Meeting Guests: Jeffrey Allen, Denice Thompson, Edison Barahm, Norman Maynard, Wayne Cosier

2. Question and Answer Session Water district #4 @ 6 pm

a. Comments

Minutes:

Jeffrey Horton made an opening statement regarding his most frequently asked questions. Construction, Development, and Billing; -Construction company will clean up yards to same standard as they were before construction, there will be no final payment until this is complete. All repairs will be done during the first quarter of 2024. -Billing- Bills are being sent to cover the first payment of the bond which is due 1 year after beginning of construction (\$65,000) -EDU's- An EDU is the connection in the home, a multi-dwelling study was done by Hunt Engineering and the State of NY to determine the EDU's. Single wide trailers are assessed at 3/4 edu and a doublewide trailer is assessed at 1 EDU. - Service Connections will begin in June the homeowner is responsible for everything from the curb stop is at the expense of the homeowner if the connection to the house is more than 100 feet from the curb stop the homeowner must buy a meter pit. -Hydrants- All hydrants will be turned before they are connected. Comments Jerri Deliquie- Has 2 properties with 1 tax map # and wants to know how she will be billed because they can be

sold separately. Thomas Austin suggested 3/4 Edu each. RJ Kiplock questioned installation less than 100'. Curb box to home is the owners responsibility, coordinate with homeowner and contractor. The Curb stop can be placed where requested. Denice Thompson asked how many gallons were allowed before overage. "9,000 Gallons" Kathy Reynolds asked if she would have to fill in her well. No. We do not have to follow the Erwin Water districts rules because we are not purchasing water from them. Dean Stroble- Polio has been assessed at 16 EDU and has paid \$592 in April 2023, he understands that they are a cooperate citizen but they would pay \$7,000 on the bond per year. They are running at 50% capacity and wants the Town to rethink the amount of EDUS, they have their own wells and treatment facilities and will not be hooking up. He would like to have a conversation with the Board before this is finalized. Old wells are able to be kept, but no new wells can be drilled.

3. Prior Minutes

a. April 10, 2023 Draft Minutes

Minutes:

A motion by Glenn Vogel seconded by James Drumm to accept the minutes as written was adopted. Michael Austin Absent

Vote results:

Ayes: 4 / Nays: 0

4. Reports

a. HWY / Water Report

Minutes:

The Dry Run Bridge forms are ahead of schedule the County will be setting the deck on the 24th of May. The Detour is holding up well. There has been a CHIPS Increase, normal CHIPS is \$301,178.78. The dispersement for June payment included an increase of \$28,000 to the town. There was a roll over of \$6,141.42. Will meet with Blades to get quote for paving on the 9th of May and will talk to Chemung also.

The final grading of the Park Project will be done on May 9, 2023 at 8 am.

Water There was an issue on Norman Street 170'of the bank needs to be reinforced.

Thomas Austin is working on getting the easements that he needs to complete the work.

Jeff Parker from Soil and Water came and measured out what would be needed to avoid pipes freezing in the winter. The approximate cost for the 170' would be \$36,000 for the rock, and \$20,000 for 100'. Thomas Austin stated that this work must be done, Soil and Water will not charge for the installation, if we pay for the rock.

A motion to approve Joint work with Soil and Water and the Town of Campbell with the Town to Purchase stone up to \$20,000 to come from Water District 3. with a possible loan from general for 100', was made by John Tschantre and seconded by Glenn Vogel, Adopted by Roll Call Vote- Michael Austin Absent.

Water project update meeting, all water main on 333 is in with the exception of where it crosses the Rail Road tracks.

Vote results:

Ayes: 4 / Nays: 0

b. Bookkeeper Report

Minutes:

Reports were submitted to me from the Town Clerk and the Court Clerk for the month of April 2023.

The signed Supervisor report for April 2023 was submitted to the Town Clerk. Revenues on General side: \$500 from Steuben County for Summer Rec, \$106,705.09 First quarter Sales Tax, \$32,907.97 1st Qtr Host Fees.-- Highway \$50,000.00 Manning Ridge Road, \$187,385.06 1st Qtr Sales Tax, Highway department is fully funded for 2023 in Property and Sales Tax Revenue.

c. Codes

d. Dog Control

e. Assessors Report

f. Supervisor Report

g. Town Clerk Report

Minutes:

Last call for HTHB will make an order on June 5, 2023 Rabies Clinic 05/25/2023 6-8 pm Will reuse brackets to reduce cost for flags.

5. Old Business

6. New Business

a. Resolution 3 of 2023

STANDARDIZATION OF WATER SYSTEM APPURTENANCES

Minutes:

RESOLUTION NO. 3-2023 STANDARDIZATION OF WATER SYSTEM APPURTENANCES

WHEREAS, the Water Department of the Town of Campbell is undertaking a water system improvement project, and

WHEREAS the Town has considered standardization of fire hydrants, valves, and water meter pits, and water meters to maintain efficiency and compatibility in the Town's water system, and

WHEREAS the consistent water system components vastly reduces the number of spare parts required to be stocked for repairs and eliminates training personnel on other water system components systems, and

WHEREAS standard meters will ensure computers, hardware and software remain compatible and consistent meters will ensure minimal error, and

WHEREAS for that purpose and on recommendation of its Water Department it is determined fire hydrants shall be manufactured by Mueller or Kennedy Valve, Valves shall be manufactured by Kennedy Valve, Meter Pits shall be manufactured by Ford, and Meters/Meter accessories and integral remote reading system shall be manufactured by Badger Meter, and

WHEREAS for environmental review, purchasing is a Type II action in accordance with SEQRA NYCRR, part 617.5 (c) (20) and as such no further action is necessary regarding the same, now

BE IT THEREFORE RESOLVED that for reasons stated herein, the Town will standardize on Mueller or Kennedy Valve for fire hydrants, Kennedy Valve for system valves, Ford for meter pits, and Badger meter for meters/meter accessories/integral remote reading system.

Resolution by: James Drumm Seconded by: Glenn Vogel

CARRIED Absent 1

Vote results:

Ayes: 4 / Nays: 0

7. Public Comment

Minutes:

Jeffrey Allen questioned Thomas Hargrave about a condemned home and the Town's liability if someone is living in it. The Town is not liable if something happens because the Town does not have the power to enforce it. There is no way to condemn a home, but a notice can be placed for a do not occupy. It is up to the owner as to what will happen with the property. The property in question has had improvements completed, the occupant is living there and the Town cannot force them to move. Joan Palinkas asked if there is a time frame for the repairs or the home to be torn down. Thomas Hargrave stated that the home actually not be condemned but can be posted unfit for habitation, or unsafe condition. Each option give the choice to board up the house or tear it down, the other option is do nothing. It is the owners right to choose the option. A citation can be issued but the Town cannot force them to comply. Mrs. Palinkas asked if the Hakes C&D facility has been opened up to allow trucks to park overnight? Thomas Austin confirmed that this is the case. Manning Ridge is a public road and the Town does not have jurisdiction to stop people from traveling on it. The Hakes C&D management has placed a restriction for traffic flow to be from 6 am to 9 pm, as a courtesy.

Edison Barahm requested that his men's rugby team be able to use the park for their home field. The members of this team are the young men who were in the youth league and would like to continue to practice at the park. They would use the park on the same schedule as the youth league. Mr. Barahm has provided the Town with a copy of his teams insurance. The Town does not sponsor teams but would not see an issue with the team using the park. Denice Thompson asked if a condemned home could be sold. Thomas Hargrave reiterated that homes are not condemned but posted, and that the property can be sold.

8. Announcements

9. Voucher Audit

Minutes:

Voucher Audit –. Vouchers were submitted and approved as follows: General Fund Vouchers # 131-154 \$ 12,451.82 Street Lighting Voucher # 130 & 135 \$ 1275.98
Highway Vouchers # 75-92 \$ 47,034.77 Water District 1 Vouchers # 20-23 \$ 79,204.47
Water District 2 Vouchers # 11 \$ 32.40 Water District 3 Vouchers # 10-11 \$ 300.00
Water District 4 Vouchers #3 \$ 250.00 Capital Projects Vouchers # 24-26 \$ 683.05 Trust & Agency Voucher # 5 \$ 205.00
For a grand total of \$141,437.49

10. Adjournment

Minutes:

A motion by John Tschantre to adjourn the meeting at 7:52 pm was seconded by Glenn Vogel

Vote results:

Ayes: 4 / Nays: 0

Contact: Michelle Seeley (townclerk@campbellny.com 607-527-8244 x213) | Minutes published on 05/30/2023,
adopted on 06/12/2023

Respectively Submitted,

Michelle Seeley

Campbell Town Clerk